

**CITY COUNCIL**

**Hon. Kelly Garrett**  
Mayor

**Hon. Bruce Kantor**  
Mayor Pro Tem

**Hon. Frank Brock**  
Council Member

**Hon. Ian Ferguson**  
Council Member

**Hon. Donna Stallings**  
Council Member



A HERITAGE OF GOOD LIVING

**CITY COUNCIL**

CITY OF LATHRUP VILLAGE  
27400 Southfield Road, Lathrup Village, Michigan 48076

**REGULAR MEETING  
AGENDA**

**MONDAY, SEPTEMBER 24, 2018**  
Council Chambers  
7:00 p.m.

**ADMINISTRATION**

**Dr. Sheryl L. Mitchell**  
City Administrator

**Scott Baker**  
Baker & Elowsky  
City Attorney

**Pamela Bratschi**  
City Treasurer

**Scott McKee**  
Chief of Police

**Yvette Talley**  
City Clerk

**AGENDA ITEMS**

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Alliance**
4. **Approval of Agenda**

*All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.*

5. **Consent Agenda**
  - A. **Approval of Minutes** – August 20, 2018, Council Study Session
  - B. **Approval of Minutes** – August 20, 2018, Council Meeting
  - C. **Approval of Minutes** – September 10, 2018 Council Study Session
6. **Consider / Approval of Disbursement Reports**
  - A. Period Covered 08/01/18-08/15/18: \$49,576.07
  - B. Period Covered 08/16/18-08/31/18: \$465,264.41
7. **Consider / Acceptance of the Department Reports**
8. **Public Comment** – Items not on the agenda
9. **Public Hearings** - None

**10. Action Requests:**

- A. Update – Southfield Fire Chief Johnny Menifee
- B. Proclamation - September Is National Suicide Prevention Awareness Month
- C. Proclamation – September As National Recovery Month
- D. Consideration/Approval of– I.T. Right Service Contract
- E. Consideration/Approval of Prosper Magazine Ad
- F. Consideration / Approval of 1<sup>st</sup> Reading of An Ordinance To Amend Chapter 54, Solid Waste, Amending Article II, Collection And Disposal, Sec. 54-32, Preparation Of Solid Waste Materials
- G. Official Ballot – Michigan Municipal League Liability & Property Pool 2019 Pool Director Election

**11. City Administrator Report**

**12. City Attorney Report**

**13. Reports of Boards, Commissions and Committees**

**14. Unfinished / New Business**

**15. Adjourn**



CITY OF LATHRUP VILLAGE

**CITY COUNCIL STUDY SESSION**

MINUTES

MONDAY, AUGUST 20, 2018

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MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, AUGUST 20, 2018 AT 6:00 P.M, IN THE 2<sup>ND</sup> FLOOR CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

Note: City Council met at 5:30 p.m. for dinner with the study session beginning at 6:00 p.m.

1. **Call to Order.** The Special Study Session was called to order at 6:00 p.m. by Mayor Pro Tem Kantor.

PRESENT: Mayor Pro Tem, Kantor  
Council Members Brock, Ferguson and Stallings

ABSENT: Mayor Garrett

ALSO PRESENT: City Administrator Sheryl L. Mitchell  
City Attorney Scott Baker  
Interim DDA Director Ken Marten  
Police Chief Scott McKee  
Scott Ringler, City Engineer, Giffels Webster

PUBLIC PRESENT: Grace Green

2. **Discussion Items**

- A. **Roseland Street Project- Driveway Approach Repair** – City Engineer Scott Ringler provided an overview of the mill and overlay process. On Roseland, streets were reconstructed down to gravel and if appropriate, some driveways were graded in order to closely match the new asphalt road, if it was more than a ½ inch difference. Approximately, 7 or 8 driveways were partially removed – out of the 25 drives on Roseland.

- B. **Fence Ordinance Discussion** – City Administrator Mitchell gave an overview, noting that a resident had contacted Mayor Garrett regarding concerns about a neighbor who was erecting a 6-foot white vinyl fence. The fence and materials were in compliance with the existing ordinance and the resident did obtain the proper permits. On a related note, the Building

Official had mentioned that fencing is now available from composite materials, and inquired if there might be interest in amending the ordinance to allow for these in Lathrup Village. Council members did not express any interest in changing the fence ordinance at this time.

- C. **Refuse Ordinance Discussion**– there are some commercial businesses that are placing their garbage in bags at the curb. There is not an ordinance that requires them to place the bags in a container. Attorney Baker provided a draft ordinance to address commercial and residential requirements to utilize a container. Ordinance will be presented at the Sept. 24<sup>th</sup> meeting. Notices will need to be sent out.
  
- D. **Update – RFP for House in the Woods Property** – City Administrator Mitchell provided an overview of the updates to the RFP for the redevelopment of the property as a residential area with single family dwellings. Council requested that language regarding “landscaping” be included in the requirements. The property is currently zoned as “R-3 Single Family Cluster Housing”. According to the Zoning Ordinance, this allows for “single-family dwelling units to be developed with varied yard setback requirements and/or design innovations so as to (a) facilitate development of parcels that are difficult to develop under the usual standards, (b) allow for a single-family detached residential development without increasing the permitted appropriate conventional lot-by-lot subdivision density, and/or (c) enhance useful open space and preserve significant trees and other natural features through the proper utilization of density transfer techniques.” Attorney Baker suggested soliciting concepts for the development first. Another suggestion was to list the property with a realtor. Consensus was to gather the information through an initial RFP first and then issue an RFP to solicit a detailed proposal.
  
- E. **Update – Vacant Positions** – City Administrator advised that Ken Marten has accepted a new position, in addition to the currently vacant position for the Building Dept. – Administrative Assistant position. This allows an opportunity to look at restructuring of positions and duties. Also, the Clerk has indicated that she needs additional staff support to help during the election process. Mention was made of utilizing interns. The DDA crew is in place and they are also assisting with assessing the condition of the sidewalks.

### 3. **Mayor and Council Comments** –

Council Member Ferguson – asked a question of Scott Ringler regarding Liqui-Force. Project will also include moving a fire hydrant. DPS will do the cleanup and restoration.

Council Member Stallings – asked about the former women’s health clinic. Mr. Marten responded that Ms. Nonna Bird, an accountant, has purchased the building.

### 4. **Public Comment** –

Grace Green – asked about culvert on Roseland and the restoration. Mr. Ringler indicated that it will get graded and landscaped.

- 5. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, August 20, 2018 at 8:15 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES AUGUST 20, 2018**

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE HELD ON MONDAY, AUGUST 20, 2018 IN THE CITY COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN.

The meeting was called to order at 7:09 p.m. by Mayor Pro Tem Kantor and Roll Call was taken.

- Present: Mayor Pro Tem Bruce Kantor  
Council members Brock, Ferguson, Stallings
- Excused: Mayor Mykale Garrett
- Also Present: City Administrator Sheryl L. Mitchell, City Attorney Scott Baker, Chief Scott McKee and City Clerk Yvette Talley
- Staff Present: Ken Marten, Acting DDA Director

MAYOR PRO TEM INVITED ALL PRESENT TO JOIN IN THE PLEDGE OF ALLEGIANCE

**CONSENT AGENDA**

**CO-18-163 CALL TO ORDER AND ROLL CALL**

Roll call was taken. Motion by Council member Brock, seconded by Council member Ferguson to excuse Mayor Garrett from this meeting.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CO-18-164 APPROVAL OF AGENDA**

Motion by Council member Brock, seconded by Council member Ferguson to approve the Agenda.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CO-18-165 APPROVAL OF CONSENT AGENDA**

Motion by Council member Ferguson, seconded by Council member Stallings to approve the Consent Agenda.

Yes: Brock, Ferguson, Kantor, Stallings

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES AUGUST 20, 2018**

No: None

Motion carried.

**CO-18-166 Minutes of the Study Session on July 23, 2018**

Motion by Council member Ferguson, seconded by Council member Stallings to approve the minutes of the Study session on July 23, 2018.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CO-18-167 Minutes of the Regular Meeting on July 23, 2018**

Motion by Council member Ferguson, seconded by Council member Stallings to approve the minutes of the Regular meeting on July 23, 2018.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CO-18-168 Minutes of the Study Session on August 6, 2018**

Motion by Council member Ferguson, seconded by Council member Stallings to approve the minutes of the Study Session on August 6, 2018.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CO-18-169 APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Brock, seconded by Council member Ferguson to approve the Disbursement Report of July 1, 2018 through July 15, 2018 totaling \$53,684.46.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES AUGUST 20, 2018**

**CO-18-170 APPROVAL OF DISBURSEMENT REPORTS**

Motion by Council member Brock, seconded by Council member Ferguson to approve the Disbursement Report of July 1, 2018 through July 31, 2018 totaling \$681,931.93.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CO-18-171 CONSIDERATION OF A MOTION TO ACCEPT DEPARTMENTAL REPORTS**

Scott McKee, announced there will be a fundraiser at Brady's (Southfield Rd.) for Officer David Imber. Time: 12noon-4:00 p.m.

Motion by Council member Ferguson, seconded by Council member Stallings to approve the Departmental Reports.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CO-18-172 PUBLIC COMMENTS**

None

**CO-18-173 PUBLIC HEARINGS**

None

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES AUGUST 20, 2018**

**CO-18-174**                      **ACTION REQUESTS**

- A. Consideration of an Independent Contractor Agreement – Building services –Clifton Grant

Sheryl Mitchell, City Administrator gave an overview and answered specific questions from City Council.

Motion by Council member Stallings, seconded by Council member Brock to approve the Independent Contractor Agreement – Building Services (Clifton Grant).

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

- B. Consideration of a 2018 Water Main Repair Project – East City Border (Lincoln to Margate) and Award of Contract to LiquiForce Services

Sheryl Mitchell, City Administrator gave an overview and answered specific questions from City Council.

Motion by Council member Ferguson, seconded by Council member Brock to approve a contract with LiquiForce Services for the 2018 Water Main Repair Project – East City Border (Lincoln to Margate).

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

- C. Consideration of the Renewal of MML/Meadowbrook Liability & Property Pool Insurance

Sheryl Mitchell gave an overview and answered specific questions from City Council.

Motion by Council member Brock, seconded by Council member Stallings to approve the renewal of the MML/Meadowbrook Liability & Property Pool Insurance for the period of September 1, 2018 through September 1, 2019 with a renewal premium of \$71,445.

Yes: Brock, Ferguson, Kantor, Stallings

No: Ferguson

Motion carried.



**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES AUGUST 20, 2018**

D. Consideration of MERS Health Care Savings Program Participation Agreement

Sheryl Mitchell, City Administrator gave an overview and answered specific questions.

Motion by Council member Brock, seconded by Council member Stallings to approve the MERS Health Care Savings Program Participation Agreement. The payment of \$2,500.00 will be made in lieu of any payment for retiree healthcare. This annual payment will cease upon the employee's death. Employer has no obligation to fund, which Employee acknowledges, any retiree healthcare, supplemental or otherwise, aside from the annual payment into Employee's HAS as described in the MERS Health Care Savings Program Participation Agreement.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

E. Consideration of the Participation in the State of Michigan's Department of Insurance and Financial Services' Fire Insurance Withholding Program

Sheryl Mitchell, City Administrator gave an overview and answered specific questions.

Motion by Council member Stallings, seconded by Council member Ferguson to approve the Participation in the State of Michigan's Department of Insurance and Financial Services' Fire Insurance Withholding Program.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CO-18-175 REPORT OF THE CITY ADMINISTRATOR**

Congratulated Ken Marten on accepting a new position with the Village of Bingham Farms

-2018 Pavement Reconstruction

-Your Town Newsletter will be mailed to residents by the end of July

-2018 Pavement Reconstruction on Roseland

-MDOT UPDATE I-696

-Auditors were onsite for a week. The audit is scheduled to be presented at the October meeting

-City Council laptops are available

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES AUGUST 20, 2018**

**REPORT OF THE CITY ADMINISTRATOR (Continued)**

-SOCRRA – has a new tool on their website called Waste Wizard. It will assist in answering questions of how to dispose items

-LV65 – 65<sup>th</sup> Birthday celebration of Lathrup Village on September 8 & 9, 2018

-Lathrup Village Farmer’s Market – Every Wednesday 3:30 p.m.-7:00 p.m.

Food Truck Friday’s – Every Friday 6:00 p.m.-9:00 p.m.

-Detroit Institute of Arts – Inside/Out Program – August 1 through October 31 Art replicas placed throughout the city

-6<sup>th</sup> Annual Lathrup Village Summer Stroll – Sunday, August 19<sup>th</sup>, 2:00 p.m.-7:00 p.m.

**CO-18-176 REPORT CITY ATTORNEY**

No comments

**CO-18-177 REPORTS OF BOARDS, COMMISSIONS AND COMMITTEES**

Council member Stallings presented a tile from SEMCOGG

**CO-18-178 UNFINISHED/NEW BUSINESS**

City Clerk thanked all of the residents who voted on August 7, 2018 and all of the precinct workers. Record turnout, 50% percent of registered voters voted.

**CO-18-179 ADJOURNMENT**

Motion by Council member Brock, seconded by Council member Ferguson to adjourn this meeting.

Yes: Brock, Ferguson, Kantor, Stallings

No: None

Motion carried.

**CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING MINUTES AUGUST 20, 2018**

The meeting was adjourned at 7:45 p.m.

Transcribed by Yvette Talley

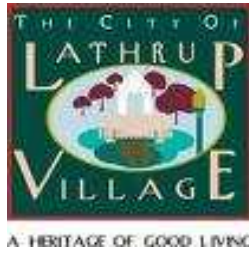
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Bruce Kantor, Mayor Pro Tem

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Transcribed by Yvette Talley

City Clerk



CITY OF LATHRUP VILLAGE

**CITY COUNCIL STUDY SESSION**

MINUTES

MONDAY, SEPTEMBER 10, 2018

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MINUTES OF THE STUDY SESSION FOR THE CITY COUNCIL FOR THE CITY OF LATHRUP VILLAGE, MICHIGAN HELD ON MONDAY, SEPTEMBER 10, 2018 AT 6:00 P.M, IN THE 2<sup>ND</sup> FLOOR CONFERENCE ROOM OF THE MUNICIPAL BUILDING, 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN 48076.

Note: City Council met at 5:30 p.m. for dinner with the study session beginning at 6:00 p.m.

1. **Call to Order.** The Special Study Session was called to order at 6:05 p.m. by Mayor Garrett.

PRESENT: Mayor Garrett  
Mayor Pro Tem, Kantor  
Council Members Brock, Ferguson and Stallings

ABSENT: None

ALSO PRESENT: City Administrator Sheryl L. Mitchell  
City Attorney Scott Baker

PUBLIC PRESENT: Annette Kingsbury, Greg Ruvolo, Dawn Hall, Chris Hayslett, Julie Clair  
Grace Green, John Shaw.

2. **Items for Discussion**

- A. **Ordinance – Right of Way Materials** – Discussion that current ordinance only allows for plant material in the right-of-way. Technically, any non-plant material is in violation of the current ordinance. There have been some citizen complaints regarding rocks, PVC, and non-plant material in the ROW. It has been the practice in Lathrup Village to only allow items to be placed that are at least twelve (12) inches from the road. There does not appear to be an ordinance or city code that specifically addresses this issue. Attorney Baker indicated that in some communities they allow for decorative material in the ROW, but require a permit for a revocable license. Residents would be required to submit plans that could be reviewed in comparison with design standards that would have to be established. One suggestion was to apply the exclusion based on the size of the boulders. It was acknowledged that an effort to enforce against all “non-living” material might be difficult to enforce. One resident indicated

that they were previously issued a permit to allow for their non-plant material. Attorney Baker offered to provide information for the Council to consider at the next study session.

- B. **Discussion – Ditches and Culverts** – The maintenance of ditches and culverts is the responsibility of each property owner. Administration can explore offering a program for residents to contract with a vendor, at a reduced rate, based on volume. It was recalled that perhaps 5 years ago there was a city-wide assessment, however, it was determined that it was too expensive for the city to resolve, except in conjunction with road construction projects. Those ditches/culverts that have been obstructed should require the more immediate attention.
- C. **I.T. Right Service Agreement** – there is an existing service agreement for the City Administration. Police Department is interested in similar services. I.T. Right is offering a discounted rate for a combined contract. This will be on the September 24<sup>th</sup> agenda for council consideration.

### 3. **Discussion Items from Mayor and Council** –

Council Member Stallings mentioned the street adjacent to the mobile MRI has a big hole that needs to be patched.

Council Member Ferguson - 28510 Lathrup Blvd – sidewalk is raised due to tree roots.

Council Member Ferguson - Saratoga Blvd. approaches – have been sprayed. When will it be completed. Should have been completed in May.

Mayor Garrett mentioned that she and Mayor Pro Tem meet with the City Administrator most Friday's. Non-urgent Council members requests to add items to the agenda can be brought up during the Mayor and Council comments on the agenda.

Council Member Ferguson – raised the issue of electronic scooters that are seen especially in the downtown Detroit area. Inquired if the city might want to take a look at regulating, licensing, or restricting their use in Lathrup Village to address this new technology. San Francisco requires an annual fee, training and helmets. They also restrict riding the electronic scooters on sidewalks. Attorney Baker noted that currently they are not regulated.

Council President Pro Tem Kantor – raised the issue that we are paying more per hour for code enforcement than some surrounding communities. There is a need for additional code enforcement services. Would like to look at bringing the code enforcement services in house.

Council President Pro Tem Kantor – inquired about the issue of the parking blocks. Cars are blocking the sidewalk in certain sections. Attorney Baker indicated that there could be a legal non-confirming argument in the Zoning Ordinance, but that would only apply to new businesses. If the city wanted to require parking blocks under the police power ordinance, we would have to establish a timetable when they would be effective and demonstrate public health, safety, general welfare requirement and didn't see a way to require compliance, except for businesses established after the adoption of the zoning ordinance.

Council President Pro Tem Kantor – inquired about trash receptacle ordinance. This will be on the September 24<sup>th</sup> agenda for a 1<sup>st</sup> reading.

Council President Pro Tem Kantor - water main break in February and was told that the landscaping would be fixed by the end of July. Inquired about the status.

Council Member Ferguson - 27680 Lathrup Blvd has taken over the dead end street and lined with gravel and decorative bricks. It was determined that the alley had not been vacated. Attorney Baker suggested that the city could grant a license to utilize the space.

Council Member Stallings – inquired about getting an update on the status of the city’s contracts, with their ending dates.

Mayor Garrett – mentioned meeting with Southfield Public Schools on Oct. 5<sup>th</sup>. Michigan First Ribbon Cutting is Sept. 11<sup>th</sup> at 10am. Working on establish a rental policy for the parks and pavilion. City Administrator Mitchell stated that the rental system is being transferred from paper to a computer calendar and reservations are being handled by Molly Tamsen. Requested an update on the House in the Woods RFP at the next study session.

Mayor Garrett - Thought that there was an issue with the signage at Southfield Pharmacy. Attorney Baker thought that they were to seek a variance for the color. Asked for Code Enforcement to look into this matter.

Mayor Garrett – thanked Sheryl for doing a great job on the 65<sup>th</sup> Anniversary Celebration. The homeowners group was concerned that they were not contacted. Asked for follow up.

Attorney Baker mentioned that Southfield has a new fire inspector and he is scheduling a walk through of the business buildings in Lathrup Village.

Council Member Ferguson – inquired about having the brick fire pit patched. City Administrator Mitchell responded that it has been very difficult to find someone who does masonry work who has been willing to come out for such a small job.

4. **Public Comment** – John Shaw – tree on Bloomfield that is leaning.

Greg Ruvolo – concerned about rocks lining Lathrup Blvd. Some rocks are on the edge of the road and are causing damage to vehicles that are parking nearby. Also, expressed concerns about the lack of a ditch near his property (27641 Lathrup Blvd.) that is impacting his new driveway. It was noted that some ditches have eroded over a period of time and essentially have disappeared.

Grace Green – commented that the culvert leading to their area that is leading to the dome was rusted out and has been replaced. There may be others.

John Shaw – raised concerns about how votes are electronically tallied. Inquired if there could be a manual count after each election.

5. **Adjourn.** No Other Business Having Come before them, The City Council adjourned the Study Session of Monday, September 10, 2018 at 8:15 p.m.

SUBMITTED BY:

Sheryl L. Mitchell, City Administrator

**CITY OF LATHRUP VILLAGE**

*Disbursement Report*

**Period covered 8/1/2018-8/15/2018**

**Gross Payroll:**

<b>Payroll Department</b>	<b>Amount</b>	<b>Personnel</b>
<b>Admin</b>	<b>\$15,072.17</b>	<b>Bratschi, Carlton, Marten, Mitchell Schultz, Talley</b>
<b>DDA</b>	<b>\$192.00</b>	<b>Chung, Zuchowski</b>
<b>Bldg Mnt</b>		
<b>Police</b>	<b>\$31,679.61</b>	<b>Becker, Button, Carmack, Imber, Knoll Lask, Lawrence, Loudon, McKee, Roberts, Tompkins Upshaw, Zang</b>
<b>DPS</b>	<b>\$0.00</b>	
<b>Water</b>	<b>\$965.62</b>	<b>Carlton</b>
<b>Recreation</b>	<b>\$1,666.67</b>	<b>Tamsen</b>

**Total Gross \$49,576.07**

**Deductions \$17,700.24**

**Net Payroll \$31,875.83**

**\* Fund Totals Include Gross Payroll**

<b>General Fund</b>	<b>\$48,418.45</b>
<b>Major Road Fund</b>	<b>\$0.00</b>
<b>Local Road Fund</b>	<b>\$0.00</b>
<b>Capital Acquisition Fund</b>	<b>\$0.00</b>
<b>Debt Service Fund SDS Bonds</b>	<b>\$0.00</b>
<b>Downtown Development Authority</b>	<b>\$192.00</b>
<b>Water &amp; Sewer Fund</b>	<b>\$965.62</b>
<b>Total</b>	<b>\$49,576.07</b>

**CITY OF LATHRUP VILLAGE**

*Disbursement Report*

**Period covered 8/16/2018-8/31/2018**

**Gross Payroll:**

<b>Payroll Department</b>	<b>Amount</b>	<b>Personnel</b>
<b>Admin</b>	<b>\$14,172.09</b>	<b>Bratschi, Carlton, Marten, Mitchell Schultz, Talley</b>
<b>DDA</b>	<b>\$240.00</b>	<b>Chung, Zuchowski</b>
<b>Bldg Mnt</b>		
<b>Police</b>	<b>\$28,650.32</b>	<b>Becker, Button, Carmack, Imber, Knoll Lask, Lawrence, Louden, McKee, Roberts, Tompkins Upshaw, Zang</b>
<b>DPS</b>	<b>\$0.00</b>	
<b>Water</b>	<b>\$965.62</b>	<b>Carlton</b>
<b>Recreation</b>	<b>\$1,666.67</b>	<b>Tamsen</b>

**Total Gross** align="right">**\$45,694.70**

**Deductions** align="right">**\$15,743.27**

**Net Payroll** align="right">**\$29,951.43**

**\* Fund Totals Include Gross Payroll**

<b>General Fund</b>	<b>\$189,031.23</b>
<b>Major Road Fund</b>	<b>\$17,366.23</b>
<b>Local Road Fund</b>	<b>\$20,454.51</b>
<b>Capital Acquisition Fund</b>	<b>\$3,842.10</b>
<b>Debt Service Fund SDS Bonds</b>	<b>\$0.00</b>
<b>Downtown Development Authority</b>	<b>\$6,090.54</b>
<b>Water &amp; Sewer Fund</b>	<b>\$228,479.80</b>
<b>Total</b>	<b>\$465,264.41</b>



GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	INSURANCE	56.34	41560
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	CHILd SUPPORT	1,056.75	41550
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	41.22	41585
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMEN	CHILD SUPPORT	1,056.75	41612
101-000.000-243.000	ENGINEERING DEPOSITS	GIFFELS-WEBSTER ENG INC	11 AND LATHRUP BLVD DEVELOPMENT	297.50	41529
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CRYSTAL PARKER	COMMUNITY ROOM DEPOSIT	300.00	41518
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DEBRA ROSS	COMMUNITY ROOM DEPOSIT	300.00	41520
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	LA'TASHA ASKEW	COMMUNITY ROOM DEPOSIT	300.00	41538
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MARCUS BOSTIC	COMMUNITY ROOM DEPOSIT	300.00	41544
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CLIFTON GRANT	RENTAL PERSON WAS AN HOUR LATE LEAVIN	50.00	41592
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	AARP	COMMUNITY ROOM DEPOSIT	300.00	41584
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BETH BAKER	COMMUNITY RROM DEPOSIT	225.00	41586
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CRYSTAL JONES	COMMUNITY ROOM DEPOSIT	300.00	41596
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KEILANA HARALSON	COMMUNITY ROOM DEPOSIT	300.00	41608
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RUTH WINFREY	COMMUNITY ROOM DEPOSIT	300.00	41623
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. O	UNION DUES	65.16	41516
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	UNION DUES	421.12	41561
101-000.000-283.000	PERFORMANCE BONDS	SUNSET WEST INVESTMENTS	BD Bond Refund	50.00	41568
101-000.000-283.000	PERFORMANCE BONDS	TAMARELLI, ROBERT B	BD Bond Refund	50.00	41569
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	41594
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	41594
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	41594
101-000.000-283.000	PERFORMANCE BONDS	Great Lakes Building Co.	BD Bond Refund	480.00	41600
101-000.000-283.000	PERFORMANCE BONDS	Quality Home Remodeling	BD Bond Refund	150.00	41620
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	2,283.50	41533
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-45	ICMA DEF COMP 457	2,925.36	41604
Total For Dept 000.000				26,608.70	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	PINE STATE ENTERPRISES,	NAME BADGE	35.50	41557
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	227.62	41615
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	13.60	41615
101-100.000-726.000	OFFICE SUPPLIES	OFFICE DEPOT	OFFICE SUPPLIES	59.79	41615
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINT	NUISANCE CUTS	150.00	41526
101-100.000-804.000	BUILDING TRADE INSPECTION	GIFFELS-WEBSTER ENG INC	ATT ROW PERMIT REVIEWS FOR VARIOUS AD	145.00	41529
101-100.000-805.000	CABLE TELEVISION	CMN TV	SUMMER CONCERT, VIDEO SNAP, COUNCIL M	3,480.00	41593
101-100.000-805.000	CABLE TELEVISION	CMN TV	LUMIX PROGRAMMING, PROMOTIONS COMMITT	2,098.80	41593
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	795.00	41514
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM EVENTS	790.00	41592
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	CLEANED KITCHEN AND STOVE	150.00	41592
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	CLEANED 185 CHAIRS AND 2 COUCHES	370.00	41592
101-100.000-810.000	AUDITING & ACCOUNTING	CBIZ BENEFITS & INSURANC	ACTUARIAL VALUATION	2,250.00	41513
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	END OF THE FISCAL YEAR AUDIT FOR JUNE	12,564.00	41559
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	PROFESSIONAL SERVICES RENDERED	2,995.25	41616
101-100.000-832.000	CITIZEN COMMUNICATION/PR	POSTMASTER	NEWSLETTER	600.00	41617
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, TRAINING, TABL	2,053.70	41503
101-100.000-848.000	GOVERNMENT OPERATIONS	PLANTE & MORAN	PROFESSIONAL SERVICES RENDERED	3,157.50	41558
101-100.000-848.000	GOVERNMENT OPERATIONS	PREMIER BUSINESS PRODUCT	PRINTER COPY CHARGES	806.53	41562
101-100.000-848.000	GOVERNMENT OPERATIONS	YVETTE TALLEY	DINNER FOR COUNCIL MEETING	75.00	41576
101-100.000-848.000	GOVERNMENT OPERATIONS	KEN MARTEN	TRAVEL REIMBURSEMENT	105.92	41609
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	173.78	41515
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	372.86	41555

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Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	632.79	41555
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	123.55	41631
101-100.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, TRAINING, TABL	27.06	41503
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	FUEL FOR CITY VEHICLES	311.48	41571
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL	VEHICLE EXPENSE	350.00	41624
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES	1,884.00	41529
101-100.000-883.000	CITY BEAUTIFICATION	MICHIGAN SANDBLASTING	SIGN FOR FRANK BROCK	225.00	41581
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	160.00	41590
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	374.40	41590
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	200.00	41590
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	140.00	41590
101-100.000-900.000	PRINTING/PUBLICATION COSTS	JORDAN EWERT PHOTOGRAPHY	DESIGN AND LAYOUT OF NEWSLETTER	140.00	41607
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	410.00	41590
Total For Dept 100.000 GOVERNMENT SERVICES				38,448.13	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	170.95	41572
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	4,128.58	41577
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	509.35	41578
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	147.37	41627
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	170.19	41630
101-101.000-718.000	ELECTIONS	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, TRAINING, TABL	17.24	41503
101-101.000-718.000	ELECTIONS	ARTHUR RUSHING	ELECTION WORKER	110.00	41508
101-101.000-718.000	ELECTIONS	AUDREY ELIZABETH GROSMAN	ELECTION WORKER	150.00	41510
101-101.000-718.000	ELECTIONS	EARLINE THOMAS	ELECTION WORKER	85.00	41525
101-101.000-718.000	ELECTIONS	FRANCES D. SCHOTT-BAER	ELECTION WORKER	105.00	41527
101-101.000-718.000	ELECTIONS	GABRIELLE MURPHY	ELECTION WORKER	110.00	41528
101-101.000-718.000	ELECTIONS	LINDA RANDLE	ELECTION WORKER	105.00	41541
101-101.000-718.000	ELECTIONS	LOTTIE MCCRAY	ELECTION WORKER	100.00	41542
101-101.000-718.000	ELECTIONS	LYNN M. LEE	ELECTION WORKER	135.00	41543
101-101.000-718.000	ELECTIONS	MARY MOIX	ELECTION WORKER	95.00	41545
101-101.000-718.000	ELECTIONS	MYRA ALLEN	ELECTION WORKER	125.00	41551
101-101.000-718.000	ELECTIONS	OMAR THOMAS	ELECTION WORKER	110.00	41554
101-101.000-718.000	ELECTIONS	PHILIP H. BERNS	ELECTION WORKER	105.00	41556
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION FORMS AND SUPPLIES	27.15	41563
101-101.000-718.000	ELECTIONS	REGINA COBB	ELECTION WORKER	100.00	41565
101-101.000-718.000	ELECTIONS	TINA DAVIS	ELECTION WORKER	85.00	41570
101-101.000-718.000	ELECTIONS	WILLIE WESLEY	INSTRUCTION FOR E POLL BOOK CLASS	200.00	41573
101-101.000-718.000	ELECTIONS	WILMA PATRICK	ELECTION WORKER	120.00	41574
101-101.000-718.000	ELECTIONS	YOLANDA ARNOLD	ELECTION WORKER	140.00	41575
101-101.000-718.000	ELECTIONS	BOB BROOKS COMPUTER SALE	TONER OEM	162.75	41589
101-101.000-718.000	ELECTIONS	C & G NEWSPAPERS	ADVERTISEMENT	280.00	41590
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION FORMS AND SUPPLIES	164.45	41618
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	AV BALLOT ENVELOPES	287.97	41618
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	AV BALLOT OUTER ENVELOPES	238.50	41618
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION FORMS AND SUPPLIES	65.35	41618
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	AV BALLOT ENVELOPES	141.64	41618
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	PERM AV LIST POSTCARDS	301.58	41618
101-101.000-722.000	LEGAL SERVICES	KELLER THOMA	GENERAL MATTERS	131.25	41537
Total For Dept 101.000 ADMINISTRATION				8,924.32	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	527.15	41514

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Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	41550
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CLEANING SERVICES PROVIDED FOR CITY H	550.25	41592
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	649.75	41612
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	236.07	41523
101-201.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	2,930.46	41599
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	74.37	41595
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	ROUTINE MAINTENANCE AUGUST 2018	199.00	41521
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich CO.INC	PEST CONTROL	43.00	41535
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MICHIGAN COMMERCIAL DOOR	REPAIR HANDICAP DOOR AT CITY HALL	298.90	41548
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY C	BUILDING SUPPLIES	567.22	41552
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	TENTS FOR FARMERS MARKET, BUILDING MA	181.20	41530
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HENDERSON GLASS	LAMINATED GLASS AND REPAIR VETERANS S	520.53	41601
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich CO.INC	PEST CONTROL	85.00	41605
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY C	GLASS CLEANER	92.00	41614
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MICHIGAN COMMERCIAL DOOR	INSTALL TRANSMITTER ON HANDI CAP DOOR	450.00	41611
Total For Dept 201.000 BUILDING & GROUNDS				8,054.65	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	294.81	41572
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	35.83	41572
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	969.66	41577
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	3,121.90	41578
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	10,400.97	41579
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	245.40	41627
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	35.83	41630
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	301.32	41630
101-301.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUT	OFFICE SUPPLIES FOR POLICE DEPARTMENT	93.25	41534
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, TRAINING, TABL	111.99	41503
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LEXIS NEXIS	JULY 2018 MINIMUM COMMITMENT	50.00	41540
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, TRAINING, TABL	85.00	41503
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS	SYMPOSIUM MICHAEL ZANG	50.00	41547
101-301.000-822.000	TRAINING	PSTGP, LLC	LEGAL UPDATE TRAINING	198.00	41564
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS	CONFERENCE REGISTRATION FOR SCOTT MCK	230.00	41610
101-301.000-826.000	YOUTH & DRUG PROGRAMS	THERESA KNOLL	ITEMS NEEDED FOR BIKE RODEO PURCHASED	71.43	41628
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING	192.10	41613
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY,	UNIFORMS	67.96	41619
101-301.000-829.000	POLICE UNIFORMS & CLEANING	UNITEX DIRECT	UNIFORMS	249.99	41629
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	DISPATCH	51.67	41509
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE AND INTERNET	91.72	41515
101-301.000-850.000	TELEPHONE EXPENDITURES	MICHAEL ZANG	CELL PHONE STIPEND	50.00	41546
101-301.000-850.000	TELEPHONE EXPENDITURES	PAETEC	TELEPHONE BILL	398.36	41555
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILLS	123.54	41631
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	GOVERNMENT OPERATIONS, TRAINING, TABL	83.96	41503
101-301.000-860.000	VEHICLE EXPENSE	BELLE TIRE	TIRE FOR POLICE VEHICLE	236.50	41511
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	OIL CHANGE	31.97	41512
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	OIL CHANGE	49.97	41512
101-301.000-860.000	VEHICLE EXPENSE	CYNERGY WIRELESS PRODUCT	REMPove EVERGENCY EQUIPMENT FROM POLI	773.75	41519
101-301.000-860.000	VEHICLE EXPENSE	MICHIGAN DEPART. OF STAT	SUPPRESSED PLATES	26.00	41549
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	AUTO PART FOR POLICE VEHICLE	7.99	41553
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	FUEL FOR CITY VEHICLES	1,708.75	41571
101-301.000-860.000	VEHICLE EXPENSE	COMSOURCE, INC	UHF ANTENNA	53.75	41517
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	OIL CHANGE ON 2015 POLICE TAHOE	63.95	41587

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Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-860.000	VEHICLE EXPENSE	CYNERGY WIRELESS PRODUCT	REPAIR TO MICROPHONE ON POLICE TAHOE	127.50	41597
101-301.000-860.000	VEHICLE EXPENSE	DELL MARKETING L.P.	COMPUTER EQUIPMENT FOR POLICE TAHOE	575.00	41598
101-301.000-860.000	VEHICLE EXPENSE	BMW MOTORCYCLES OF SOUTH	FOOTREST AND BUSHINGS	26.58	41588
Total For Dept 301.000 PUBLIC SAFETY				21,286.40	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	PAETEC	TELEPHONE BILL	132.09	41555
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SY	FUEL FOR CITY VEHICLES	674.24	41571
101-401.000-920.000	UTILITIES	DTE ENERGY	ELECTRIC BILLS	69.83	41599
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	ENERGY BILLS	59.76	41595
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	8,530.55	41539
101-401.000-936.000	EQUIPMENT MAINTENANCE	HOME DEPOT CREDIT SERVIC	TENTS FOR FARMERS MARKET, BUILDING MA	10.97	41530
101-401.000-936.000	EQUIPMENT MAINTENANCE	RAPID REFILL INK-M10128A	PRINTER INK FOR DPS	68.97	41621
Total For Dept 401.000 PUBLIC SERVICE				9,546.41	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL CHARGES	284.58	41625
Total For Dept 501.000 LEAF COLLECTION				284.58	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	14,420.00	41566
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE, RECYCLABLES AND YARD WASTE CO	12,772.00	41625
Total For Dept 502.000				27,192.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	25.00	41572
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	297.70	41577
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	22.14	41627
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	52.12	41630
101-601.000-884.000	CONCERTS IN THE PARK	AMAC RECORDS	CONCERT IN THE PARK PERFORMANCE	1,000.00	41502
101-601.000-884.000	CONCERTS IN THE PARK	THE GROOVE COUNCIL LLC	CONCERT IN THE PARK PERFORMANCE	900.00	41505
101-601.000-884.000	CONCERTS IN THE PARK	GWEN FOXX	CONCERT IN THE PARK PERFORMANCE	800.00	41506
101-601.000-884.000	CONCERTS IN THE PARK	KEITH M FERGUSON	AUGUST 22, 2018 SUMMER CONCERT	1,100.00	41583
Total For Dept 601.000 RECREATION				4,196.96	
Total For Fund 101 GENERAL FUND				144,542.15	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	33.88	41577
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	2.77	41627
202-702.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	END OF THE FISCAL YEAR AUDIT FOR JUNE	5,253.00	41559
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	162.88	41591
202-702.000-862.000	ROADSIDE MAINTENANCE	EXCELL SNOW & TURF MAINT	LAWN MAINTENANCE	600.00	41526
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	57.07	41622
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SUB SIGNALS	1,290.14	41622
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL, AND TREE TRIMMING	649.00	41536
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STUMPING, TRE TRIMMING	735.63	41536
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE RMOVAL, TREE TRIMMING, AND LOGGI	3,376.75	41606
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STUMP GRINDING	748.00	41606
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	53.00	41606
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	4,404.11	41539
Total For Dept 702.000				17,366.23	

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Fund 202 MAJOR ROAD FUND					
Total For Fund 202 MAJOR ROAD FUND				17,366.23	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	33.88	41577
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	2.77	41627
203-703.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	END OF THE FISCAL YEAR AUDIT FOR JUNE	3,121.00	41559
203-703.000-861.000	ROAD MAINTENANCE	GIFFELS-WEBSTER ENG INC	2018 ROADWAY REPAIR PROJECT	7,167.50	41529
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	ROAD PATCH	162.88	41591
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE REMOVAL, AND TREE TRIMMING	649.00	41536
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STUMPING, TRE TRIMMING	735.62	41536
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE RMOVAL, TREE TRIMMING, AND LOGGI	3,376.75	41606
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STUMP GRINDING	748.00	41606
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	53.00	41606
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	4,404.11	41539
Total For Dept 703.000				20,454.51	
Total For Fund 203 LOCAL ROAD FUND				20,454.51	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	I.T. RIGHT	LABTOPS FOR CITY COUNCIL	3,842.10	41603
Total For Dept 000.000				3,842.10	
Total For Fund 258 CAPITAL ACQUISITION FUND				3,842.10	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	45.32	41572
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	885.86	41577
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	29.71	41627
494-000.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	END OF THE FISCAL YEAR AUDIT FOR JUNE	800.00	41559
494-000.000-822.000	TRAINING/MEMBERSHIP	SOUTHFIELD AREA CHAMBER	DUES RENEWAL	210.00	41626
494-000.000-844.000	MAIN STREET PROGRAM	JAMES MURPHY	FOOD TRUCK FRIDAY PERFORMANCE	75.00	41504
494-000.000-844.000	MAIN STREET PROGRAM	STEVEN GULIAN	FOOD TRUCK FRIDAY PERFORMANCE	75.00	41507
494-000.000-844.000	MAIN STREET PROGRAM	JERE STORMER	FOOD TRUCK FRIDAY PERFORMANCE	75.00	41582
494-000.000-882.000	PLANNING/CONSULTING FEES	HORTULUS GARDENS	PLANT BEGONIAS, SPREAD PLANTING SOIL,	1,372.64	41531
494-000.000-882.000	PLANNING/CONSULTING FEES	HORTULUS GARDENS	WEEDING GATEWAY ENTRANCES	60.00	41531
494-000.000-887.000	FARMERS MARKET	HOME DEPOT CREDIT SERVIC	TENTS FOR FARMERS MARKET, BUILDING MA	317.94	41530
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	41572
494-000.000-887.000	FARMERS MARKET	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	8.33	41630
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS	1,887.41	41522
Total For Dept 000.000				5,850.54	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				5,850.54	
Fund 592 WATER & SEWER FUND					
Dept 000.000					
592-000.000-202.999	SHORT TERM PORTION OF LTD	THE BANK OF NEW YORK MEL	BOND PAYMENT	55,000.00	2442
Total For Dept 000.000				55,000.00	
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41572
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	5,391.40	41577

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	9.55	41627
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41630
592-536.000-810.000	AUDITING & ACCOUNTING	CBIZ BENEFITS & INSURANC	ACTUARIAL VALUATION	1,125.00	41513
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	END OF THE FISCAL YEAR AUDIT FOR JUNE	3,756.00	41559
592-536.000-902.000	BILLING SERVICES	CAROL DETRISAC	WATER BILL OVERPAYMENT	52.36	2438
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	4,948.83	41539
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	REPAIR SINK HOLE, TRACE WATER SERVICE	4,610.00	41567
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER CHARGES FOR JULY 2018	41,202.22	2440
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	HAUL AWAY DEBRIS, GRAVEL FOR MAIN BRE	973.00	41524
Total For Dept 536.000 WATER DEPARTMENT				62,098.18	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41572
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	131.07	41577
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	INSURANCE	9.54	41627
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS PLAN	14.91	41630
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MEL	BOND PAYMENT	5,464.28	2441
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MEL	BOND PAYMENT	13,788.75	2442
592-537.000-810.000	AUDITING & ACCOUNTING	CBIZ BENEFITS & INSURANC	ACTUARIAL VALUATION	1,125.00	41513
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	END OF THE FISCAL YEAR AUDIT FOR JUNE	3,756.00	41559
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED FOR THE CITY	4,948.83	41539
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	ELECTRIC BILLS	14.04	41599
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SEWERAGE CHARGES FOR THE MONTH ENDING	78,840.66	2439
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	ELECTRIC BILLS	447.44	41599
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	ENERGY BILLS	15.01	41595
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	PAETEC	TELEPHONE BILL	145.56	41555
592-537.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	DISTRICT 624 CURED IN PLACE PIPE 2017	650.00	41529
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION CONTROL PROGRAM	525.00	41532
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION PROGRAM	525.00	41602
Total For Dept 537.000 SEWER DEPARTMENT				110,416.00	
Total For Fund 592 WATER & SEWER FUND				227,514.18	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	144,542.15	
			Fund 202 MAJOR ROAD FU	17,366.23	
			Fund 203 LOCAL ROAD FU	20,454.51	
			Fund 258 CAPITAL ACQUI	3,842.10	
			Fund 494 DOWNTOWN DEVE	5,850.54	
			Fund 592 WATER & SEWER	227,514.18	
			Total For All Funds:	<u>419,569.71</u>	

**BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED JULY 31, 2018**

	<u>Revenues Through 7/31/2018</u>	<u>Expenses Through 7/31/2018</u>	<u>Revenues Over (Under) Expenses</u>
<b>101-GENERAL FUND</b>	538,308	301,860	236,448
<b>202-MAJOR STREET FUND</b>	-	6,056	(6,056)
<b>203-LOCAL STREET FUND</b>	-	6,056	(6,056)
<b>258-CAPITAL ACQUISITION FUND</b>	-	36,824	(36,824)
<b>494-DOWNTOWN DEVELOPMENT AUTHORITY</b>	-	7,174	(7,174)
<b>592-WATER &amp; SEWER FUND</b>	183,102	21,010	162,092
<b>GRAND TOTAL ALL FUNDS</b>	<u>721,410</u>	<u>378,980</u>	<u>342,430</u>



**CITY OF LATHRUP VILLAGE  
DEPARTMENT REPORTS**



HEADQUARTERS  
 235 East Main Street  
 Suite 105  
 Northville, Michigan 48167

O 248.596.0920  
 F 248.596.0930  
 MCKA.COM

September 9, 2018

Invoice No: 21244 - 24

Sheryl Mitchell  
 City Administrator  
 City of Lathrup Village  
 27400 Southfield Road  
 Lathrup Village, MI 48076

Project 21244 Lathrup Village Building Inspections

Invoice & Supporting Documentation for Inspection for Plan Review and Inspection Services Per Agreement (10/1/12).

**Professional Services from August 1, 2018 to August 31, 2018**

BUILDING INSPECTIONS PERFORMED

Permit Fee Revenue Collected by City for which the Contractor has provided Inspections, plan reviews and reinspections, including the fee for performing a business license and residential rental inspections and inspections associated with the same business permit (see attached Inspection Lists).

**Contract Amount**

Number of \$ Permit Fees	3,956.00
Fee Each	.75
Total Fee	2,967.00

**Total Fee \$2,967.00**

CODE ENFORCEMENT SERVICES

**Contract Amount**

Number of Weeks	4.60
Fee Each	670.00
Total Fee	3,082.00

**Total Fee \$3,082.00**

BUILDING OFFICIAL RETAINER \$100/MONTH

Services as Building Official 100.00

**Total \$100.00**

BUILDING OFFICIAL HOURLY SERVICES

For Building Official services for 1) on-site Building Office services at City Hall including time spent picking up plans, discussions with staff, returning to City office at end of day, phone discussions with City Staff and applicants, and 2) consultation and meetings with City officials or 3) representation on behalf of City as a witness for court proceedings. The hourly fee is applicable to travel time to and from meetings, court or deposition locations.

**Invoice Total \$6,149.00**

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
23	8/6/2018	7,197.00
<b>Total</b>		<b>\$7,197.00</b>

**THANK YOU.** PLEASE REMIT TO ABOVE ADDRESS.

VIA EMAIL: SMITCHELL@LATHRUPVILLAGE.ORG



HEADQUARTERS  
 235 East Main Street  
 Suite 105  
 Northville, Michigan 48167

☎ 248.596.0920  
 ☎ 248.596.0930  
 MCKA.COM

September 9, 2018

Invoice No: 21328 - 21

Sheryl Mitchell  
 City Administrator  
 City of Lathrup Village  
 27400 Southfield Road  
 Lathrup Village, MI 48076

Project 21328 Lathrup Village Plumbing, Mechanical and Electrical Inspections

Invoice & Supporting Documentation for Professional Inspection for Plan Review and Inspection Services Per Agreement (3/18/13).

Permit Fee Revenue Collected by the City (see attached Permit List):

**Professional Services from August 1, 2018 to August 31, 2018**

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PLUMBING, MECHANICAL AND ELECTRICAL PLAN REVIEWS

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PLUMBING AND MECHANICAL REINSPECTIONS

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MECHANICAL INSPECTIONS

**Contract Amount**

Number of Revenue \$	390.00
Fee Each	.65
Total Fee	253.50

**Total Fee \$253.50**

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ELECTRICAL INSPECTIONS

**Contract Amount**

Number of Revenue \$	521.00
Fee Each	.65
Total Fee	338.65

**Total Fee \$338.65**

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PLUMBING INSPECTIONS

**Contract Amount**

Number of Revenue \$	710.00
Fee Each	.65
Total Fee	461.50

**Total Fee \$461.50**

**Invoice Total \$1,053.65**

**Outstanding Invoices**

<b>Number</b>	<b>Date</b>	<b>Balance</b>
20	8/6/2018	5,229.25
<b>Total</b>		<b>\$5,229.25</b>

**THANK YOU.** PLEASE REMIT TO ABOVE ADDRESS.

VIA EMAIL: SMITCHELL@LATHRUPVILLAGE.ORG

## Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PB180077	07/31/2018	COHEN, LAUREN	19010 W GLENWOOD BLVD	40-24-14-181-009	\$487.00	
<b>Work Description:</b> waterline broke damaging bathroom and wall & ceiling below: restoration of all						
PB180078	08/07/2018	Byrd, Nona	28505 SOUTHFIELD RD	40-99-00-005-048	\$140.00	
<b>Work Description:</b> Remove partition wall 41 feet to make room bigger; face off with drywall, cap three plugs, paint, tile, replace two interior doors, remove debris & remove carpet						
PB180081	08/15/2018	HAND, GAIL K	28560 SUNSET W BLVD	40-24-14-207-005	\$255.00	
<b>Work Description:</b> remove and expose of existing roof. apply synthetic underlayment. Install new drip edge on all areas 1.5 inches. Install new roof vents. Ridge vent Install new chimney. Install new shingles-Owens Duration-Lifetime Install new seamless gutters.						
PB180083	08/23/2018	LAY, JOSHUA M	17579 CAMBRIDGE BLVD	40-24-13-357-006	\$185.00	
<b>Work Description:</b> One egress window						
PB180084	08/24/2018	NORRIS, HEIDI	18220 MEADOWOOD AVE	40-24-23-230-014	\$473.00	
<b>Work Description:</b> 16 replacement fiberglass windows.						
PB180085	08/27/2018	LITTLE, JAMES G	26355 LATHRUP BLVD	40-24-24-152-026	\$215.00	
<b>Work Description:</b> Three replacement windows.						
PB180088	08/31/2018	HEWINS, SONDRRA	18190 MEADOWOOD AVE	40-24-23-230-016	\$446.00	
<b>Work Description:</b> -tear-off and re-roof house/garage and new gutters/DS						

**Total Permits For Type: 7**  
**Total Fees For Type: \$2,201.00**  
**Total Const. Value For Type: \$70,654**

## Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE180076	08/15/2018	LALIYAN TOMA LIVING TRUS	17565 SUNNYBROOK AVE	40-24-13-359-011	\$110.00	
<b>Work Description:</b> 10 Lamps 1 Change of Service						
PE180077	08/27/2018	COLE, DARNELL B	26336 MEADOWBROOK WAY	40-24-23-255-002	\$95.00	
<b>Work Description:</b> All conductors and wiring.						

PE180078 08/29/2018 GAINES, CANDY L 18630 RAINBOW DR 40-24-23-207-004 \$111.00

Work Description: 2-Lamps  
3-Circuits

**Total Permits For Type: 3**  
**Total Fees For Type: \$316.00**  
**Total Const. Value For Type: \$0**

## EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PEXC-007-18	08/28/2018	BAYER, THOMAS	27641 LATHRUP BLVD	40-24-13-306-012	\$90.00	

Work Description: Sidewalk 20x5  
Approach 20x39

**Total Permits For Type: 1**  
**Total Fees For Type: \$90.00**  
**Total Const. Value For Type: \$0**

## Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PF180008	08/02/2018	ROSEN, MICHAEL D	18941 RAINBOW CT	40-24-23-201-023	\$65.00	

Work Description: MAXIMUM HEIGHT IS 6 FEET OFF THE DECK

PF180009	08/27/2018	DETRISAC, JUNE	18790 SUNNYBROOK AVE	40-24-14-453-011	\$65.00	
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Work Description: Wood cedar privacy fence.

See diagram

**Total Permits For Type: 2**  
**Total Fees For Type: \$130.00**  
**Total Const. Value For Type: \$0**

## Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PM180061	08/08/2018	RONEY COLEMAN, MYRNA L	18659 RAINBOW DR	40-24-23-208-006	\$85.00	

Work Description: Generac generator 16kw

PM180062	08/27/2018	COLE, DARNELL B	26336 MEADOWBROOK WAY	40-24-23-255-002	\$115.00	
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**Work Description:** Lenox Furnace MC1870UH090P36 70,000 BTU  
Lexox Air Conditioner 13ACX030 2.5 ton  
Chimney Liner

**Total Permits For Type: 2**  
**Total Fees For Type: \$200.00**  
**Total Const. Value For Type: \$0**

## Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PORC-180005	05/09/2018	MIGDALECK, JANINA	19100 W GLENWOOD BLVD	40-24-14-181-006	\$25.00	
<b>Work Description:</b>						
PORC-180009	08/02/2018	LALIYAN TOMA LIVING TRUS	17565 SUNNYBROOK AVE	40-24-13-359-011	\$25.00	
<b>Work Description:</b>						
PORC-180010	08/20/2018	DURHAM, ERIC L	28456 SUNSET W BLVD	40-24-14-276-001	\$25.00	
<b>Work Description:</b>						

**Total Permits For Type: 3**  
**Total Fees For Type: \$75.00**  
**Total Const. Value For Type: \$0**

## Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PP180034	08/07/2018	JONES, CHRISTOPHER	18120 SUNNYBROOK AVE	40-24-14-483-014	\$80.00	
<b>Work Description:</b> sewer repair						
PP180035	08/09/2018	LALIYAN TOMA LIVING TRUS	17565 SUNNYBROOK AVE	40-24-13-359-011	\$260.00	
<b>Work Description:</b>						
PP180037	08/21/2018	COHEN, LAUREN	19010 W GLENWOOD BLVD	40-24-14-181-009	\$115.00	
<b>Work Description:</b> install stack, tub, lavatory, water closet						
PP180038	08/24/2018	Inger, Rich	28456 SUNSET W BLVD	40-24-14-276-001	\$200.00	
<b>Work Description:</b> 3-sinks 1-tub 1-laundry tray 2-water closets 1-water dist. size						

**Total Permits For Type: 4**



Total Fees For Type: \$655.00  
Total Const. Value For Type: \$1,800

## Report Summary

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Permit.DateIssued Between  
8/1/2018 12:00:00 AM AND  
8/31/2018 11:59:59 PM AND  
Permit.Status = ISSUED

**Grand Total Fees: \$3,667.00**

**Grand Total Permits: 22**

**Grand Total Const. Value: \$72,454**

September 5, 2018

Ms. Pamela Bratschi  
City of Lathrup Village  
27400 Southfield Road  
Lathrup Village, MI 48076

Dear Pamela:

Below is an overview of the key services provided by Lathrup Services, LLC for the month of August, 2018. Also, attached are the detailed worksheets for each employee.

Overview of key projects completed:

- Tree trimming around stop signs
- Cold patch pot holes
- Grade roads
- Compost deliveries
- Tree trimming

Please let me know if you need additional information.

Buster Sunde, President  
Lathrup Services, LLC  
1224 E. Windemere  
Royal Oak, MI 48073  
248-866-7764

## **August 2018 Police Report Summaries**

### **08/01 – 18-6539: Animals At Large**

Officers were dispatched to a found dog in the city. Officers attempted to locate the owner with negative results. The dog was transported to Oakland County Animal Shelter.

### **08/01 – 18-6541: Hospice Death**

Officers were dispatched to a Hospice death. The scene and body were investigated and no foul play was suspected. The body was released to the family.

### **08/01 – 18-6544: Assist Motorist**

Officers found an unoccupied vehicle parked in the roadway. The owner was unable to be located. The vehicle was impounded due to a road hazard.

### **08/01 – 18-6552: Follow-up**

Officers conducted a follow up at a residence on a prior complaint. The family was advised and everything appeared to be normal.

### **08/01 – 18-6557: DWLS**

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and advised to park the vehicle and call for a ride.

### **08/02 – 18-6565: DWLS**

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and the vehicle was impounded.

### **08/02 – 18-6589: Damage to Property**

Officers responded to a malicious destruction of property call. Complainant stated an unknown subject had keyed her car. No suspect information at this time.

### **08/03 – 18-6613: Suspicious**

Complainant came into the station to ask for assistance to retrieve his cell phone that fell off his car roof and onto the highway. The phone was collected and returned to the owner.

### **08/04 – 18-6658: Possession of Heroin**

Officers were dispatched to a closed business on a subject passed out in a vehicle. Officers arrived and found the driver non responsive. Officers were able to wake the subject up. Through an investigation it was determined that the subject was under the influence of narcotics. The vehicle was searched and Officers located a small amount of Heroin inside the vehicle. The driver was arrested and transported to Providence Hospital due to his state. The vehicle was impounded.

08/05 – 18-6662: Suspicious

Officers took a report on a possible missing adult. Later that day the parents of the adult contacted police to report that he was found and in good health.

08/05 – 18-6681: Adult Attempted Suicide

Officers were dispatched to a residence on a suicidal adult. Officers made the scene and determined the subject was a threat to herself and others. The subject was placed into protective custody and transported to Beaumont Hospital for a mental evaluation.

08/06 – 18-6705: Misdemeanor Arrest Warrant

Officers picked up a prisoner from Detroit on an outstanding warrant and transported her to Berkley PD. The subject posted bond and was released with her property.

08/06 – 18-6706: Suspicious

Officers took a report on unwanted phone calls being made. Officers spoke to both parties involved. Both parties agreed to not make any more contact with each other.

08/06 – 18-6707: Miscellaneous

While at the station, Officers served a resident with a personal protect order hearing.

08/08 – 18-6765: Bank Robbery

Officers responded to a banking institution on an armed robbery that had just occurred. Upon arrival, the suspect was gone. The scene was processed, evidence was collected, and witness statements were collected. Through a joint investigation with the FBI a suspect was identified and arrested on the charge. This case is currently ongoing.

08/08 – 18-6766: Misdemeanor Arrest Warrant

Officers picked up a prisoner from 48<sup>th</sup> district court on an outstanding warrant. The subject was transported to Berkley PD without incident for video arraignment.

08/08 – 18-6769: Trespass

Officers responded to a business on an unwanted customer. Employees stated that the customer was being rude and they wished the customer to leave and not return. The customer was advised on trespassing charges and he left the scene.

08/08 – 18-6770: Suspicious

Complainant came into the station to report unauthorized withdrawals from his bank account. A report was made and the complainant was advised to contact his banking institution who will head the investigation.

08/08 – 18-6771: Mental Health Call

Officers responded to a residence on a family trouble call. Officers arrived and through speaking with all parties, determined that the child was a threat to himself and others due to making

homicidal threats. The child was placed into protective custody and transported to Beaumont Hospital for a mental evaluation.

08/09 – 18-6793: Breaking and Entering

Officers took a report of a breaking and entering that occurred over night at a business. A report was taken and evidence was collected. This investigation is currently ongoing.

08/10 – 18-6827: Suspicious

Officers met the reporting party at the station who had found a child wandering alone in the city. The child's parents were found and spoken to. Through an investigation it was determined that the cause of the child wandering around was a lack of communication between the parents. The child appeared to be in good health and no signs of abuse were discovered. Child Protective Services was notified and will be conducting a follow up interview. No charges have been filed.

08/10 – 18-6831: Fraud

Complainant came into the station to report unauthorized withdrawals from his bank account. A report was made and the complainant was advised to contact his banking institution who will head the investigation.

08/11 – 18-6854: Suspicious

Officers met the reporting party in the lobby of the station. The complainant stated that she had found explicit materials on her daughter's cell phone which involved her juvenile daughter. It was determined that an unknown subject was instructing the juvenile on what to send him/her. Interviews were conducted and this case is currently still under investigation.

08/11 – 18-6856: Assault and Battery

Officers were flagged down by two citizens in the parking lot of a business. Both parties alleged that each one assaulted the other and were in a domestic relationship. Through an investigation it was determined that the female was intoxicated and the male was attempting to get her back to her relatives. Both parties separated for the night and the female was transported home. A report was taken.

08/13 – 18-6893: Drove With Expired Ops

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on an expired license. The driver was cited and the vehicle was impounded.

08/14 – 18-6947: Assist Other Agency

Officers overheard Southfield Units get dispatched to a possible drunk driver in the area of 11 Mile and Evergreen near the cities boarder. Officers observed the suspect's vehicle disobey two traffic lights, driving on three blown tires, and almost cause an accident. Officers conducted a traffic stop on the vehicle and turned the subject over to Southfield PD.

08/14 – 18-6952: DWLS

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and the vehicle was impounded.

08/14 – 18-6954: Suspicious

A resident called police to report a suspicious male who knocked on her door asking for payment for yard work. The home owner states that she did not hire the man and does not know what money he is asking for. When police arrived the male was gone. The home owner was advised to contact police if he every shows back to the residence.

08/14 – 18-6959: Misdemeanor Arrest Warrant

Officers conducted a traffic stop and discovered the driver to have a valid Berkley arrest warrant. The driver was arrested and open intoxicants were found inside his vehicle. The driver was cited and transported to Berkley PD.

08/15 – 18-6973: Suspicious

Officers discovered a broken glass road-lamp cover on the ground. Officers believe the glass was broken accidentally. A report was taken.

08/15 – 18-6977: Welfare Check

Officers were dispatched to a residence on a welfare check. Reporting party stated that her children were visiting their father in the city and were supposed to come back to Texas that day. Officers spoke to the father who showed receipts for three plane tickets the next day to return the children. The children looked well taken care of and healthy.

08/15 – 18-6983: DWLS

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and the vehicle was parked and the driver called for a ride.

08/15 – 18-6985: Fraud

Complainant came into the station to report unauthorized withdrawals from his bank account. A report was made and the complainant was advised to contact his banking institution who will head the investigation.

08/16 – 18-7013: Customer Trouble

Officers were dispatched to a business on a customer trouble. When Officers arrived the subject was already gone. The employees stated a customer became upset about the service. Officers attempted to contact the subject with negative results. The employees were advised to contact police if he returns.

08/16 – 18-7020: DWLS

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and the vehicle was parked and the driver called for a ride.

08/17 – 18-7023: Felony Arrest Warrant

While on patrol Officers found a suspicious car with its lights on. Upon investigation it was determined the occupants were smoking marijuana. It was also discovered that the driver had a valid felony warrant out of Wayne County. The driver was arrested and transported to Berkley for housing.

08/17 – 18-7025: Assault and Battery

Officers were dispatched to a residence on a possible domestic. Officers spoke to the female half. The male half left prior to Officers arrival. Statements were collected and a report was made. Detectives made contact with the male half the next day. This report and investigation was sent to the prosecutor for review.

08/17 – 18-7035: Obstructing Police

Officers conducted a traffic stop and spoke to the driver who gave Officers misinformation regarding her identity. The driver was arrested and transported to Berkley PD where she posted bond. The vehicle was impounded.

08/17 – 18-7036: Assist Other Agency

Officers overheard radio dispatch of an injury accident on the boarder of the city. Officers arrived and found one subject unresponsive but with a pulse. Officers stood by for a Life Unit and assisted Southfield PD with traffic.

08/20 – 18-7133: Larceny

Officers responded to a residence on stolen lawn equipment. Complainant stated that an unknown subject had taken a leaf blower out of the bed of his truck. No suspect information was available. This investigation is ongoing.

08/20 – 18-7135: DWLS

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and the vehicle was parked and the driver called for a ride.

08/20 – 18-7184: Improper Registration

Officers conducted a traffic stop and discovered the temporary license plate was altered. The plate was confiscated and the driver was issued several citations.

08/22 – 18-7212: DWLS

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and the vehicle was parked and the driver called for a ride.

08/22 – 18-7214: Accidental Property Damage

Complainant came into the station to report that a street sign had blown over and damaged her vehicle. A report was generated.

08/23 – 18-7244: Misdemeanor Arrest Warrant

Officers conducted a traffic stop and discovered the driver had a valid Southfield warrant. The driver was arrested and transported to Southfield PD without incident.

08/24 – 18-7260: DWLS

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on an expired license. The driver was cited and the vehicle was parked and the driver called for a ride.

08/24 – 18-7262: Abandoned Auto/Medical

Officers were dispatched to the area of Southfield Rd and California Dr NE for an abandoned vehicle. Officers arrived and found the vehicle unoccupied. Officers found the possible driver running around in the woods near the area in his underwear. Through an investigation it was determined that the subject was under the influence of a narcotic and was transported to the Hospital for a medical check as well as a mental evaluation. The vehicle was impounded.

08/26 – 18-7302: Suspicious

Complainant came into the station to report an internet scam. Victim stated she was instructed by an unknown person to purchase Apple gift cards and send them to him to get rid of virus' that were on her I-pad. Victim complied and realized it was a scam. A report was taken and the victim notified Apple Inc.

08/26 – 18-7304: Animal Complaint

Officers were dispatched to a found dog. The owner could not be located and the dog was taken to Oakland County animal shelter.

08/27 – 18-7335: Fleeing and Eluding

Officers attempted to conduct a traffic stop. The vehicle failed to stop and fled from Officers. A brief pursuit was initiated and ultimately terminated a short time later. Officers obtained positive ID on the driver and a warrant was requested.

08/27 – 18-7338: Suspicious

Complainant came into the station to report a stolen ring from his residence. A suspect was identified and contact was attempted to be made. This investigation is ongoing.



08/27 – 18-7340: No License Ever Acquired

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving with no license. The driver was cited and the vehicle was parked and the driver called for a ride.

08/28 – 18-7367: DWLS

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and the vehicle was parked and the driver called for a ride.

08/29 – 18-7395: Fraud

Complainant came into the station to report unauthorized withdrawals from his bank account. A report was made and the complainant was advised to contact his banking institution who will head the investigation.

08/29 – 18-7405: Misdemeanor Arrest Warrant

Officers went to MSP Metro North Post to pick up a subject with a warrant out of our city. The prisoner was picked up and transported to Berkley PD without incident.

08/30 – 18-7428: Family Trouble

Officers responded to a residence on a domestic issue. It was discovered that the argument was verbal and no crime had occurred. The subjects were separated for the day.

08/30 – 18-7436: Suspicious

Complainant came into the station to report that she believes an unknown subject is using a fraudulent prescription pad under her Doctor License. DEA was notified and a report was taken.

08/30 – 18-7439: DWLS

While on patrol, Officers conducted a traffic stop. Through an investigation it was determined the driver was driving on a suspended license. The driver was cited and the vehicle was parked and the driver called for a ride.

08/31 – 18-7451: Assault and Battery

Officers were dispatched to a business on a fight in progress. Officers arrived and found that one subject had left prior to their arrival. Statements were collected and an attempt to make contact with the other party was conducted. Pictures were taken and the report was sent to the prosecutor's office for further review.



### **Memorandum**

To: City Council

From: Molly Tamsen, Parks and Recreation Director

Re: Parks and Recreation Report for August

Date: September 19<sup>th</sup>, 2018

- ) Farmer's Market
- ) #LV65

### **Upcoming Events-**

Farmers Market:

May 16<sup>th</sup>- September 26<sup>th</sup>

3:30pm-7:00pm

Two/Three Farmers a week, we have gone down in vendors due to school starting (some of our vendors are parents or teachers). We aren't the only ones having this issue at this time in the season. We are also ending the market a week early due to slowing of foot traffic.

Food Truck Friday

Every Friday 6:00pm-9:00pm

I have recently taken over Food Truck Friday, due to the fact that we are having issues with the Food Trucks actually showing up, Dr. Mitchell and I have decided to end it early. The trucks that we had on for the rest of the season have backed out due to lack of participation from residents in surrounding areas. We are working on plans for next year already of moving it and talking about how often we will run it and new activities to bring in more patrons.

Review of:

City of Lathrup Village 65<sup>th</sup> Birthday Celebration

September 8<sup>th</sup>-9<sup>th</sup>

Saturday 11am-pm, Sunday 11am-5pm

I feel like we had a good turnout for Saturday, good amount of kids. On Sunday we battled the weather and didn't have an amazing turn out, but we still had a blast with the residents that

did show up. We had an issue with Chamberlin Petting Zoo on Sunday (they showed up late, we worked it out and changed the rate that we will be paying them for the weekend).

I have taken over the Community Room rental and am working with Dr. Mitchell on updating the rental contracts for the room and the new park rental applications. We are also looking into possibly changing the rate and looking into renting out our dinner ware for parties.

Looking into:

Senior/Youth Programs

Updating the gym free weights

Trunk or Treat in the Park

Possibly Sunday before Halloween ( Oct 28<sup>th</sup>, 2018)

CITY OF LATHRUP VILLAGE

RESOLUTION

SUICIDE PREVENTION AWARENESS MONTH

WHEREAS, September is National Suicide Prevention Awareness Month; and  
WHEREAS, each year more than 44,965 individuals die by suicide; and  
WHEREAS, more than 90% of children who die by suicide have a mental health condition; and  
WHEREAS, public awareness of this tragic problem, education and treatment are the key to preventing further suffering and loss of life; and

NOW, THEREFORE, BE IT RESOLVED that Mayor Mykale Garrett and the Lathrup Village City Council do hereby proclaim September as Suicide Prevention Awareness Month in the City of Lathrup Village, Michigan.

IN WITNESS THEREOF, we have affixed our signature and caused the Seal of the City of Lathrup Village to be fixed on this 24<sup>th</sup> day of September, 2018.

\_\_\_\_\_  
Mykale Garrett, Mayor

\_\_\_\_\_  
Bruce Kantor, Mayor Pro-Tem

\_\_\_\_\_  
Frank Brock, Council member

\_\_\_\_\_  
Ian Ferguson, Council member

\_\_\_\_\_  
Donna Stallings, Council member

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

RESOLUTION

WHEREAS, September 2018 is National Recovery Month.

WHEREAS, 1 in 5 teens abuse prescription drugs before the age of 13; and

WHEREAS, preventing and overcoming substance use disorders is essential to achieving healthy lifestyles, both physically and emotionally; and

WHEREAS, September 21, 2018 has been designated for Oakland County's 11<sup>th</sup> Annual Substance Use Recovery Celebration and Walk; and

**NOW, THEREFORE, BE IT RESOLVED**, that on behalf of Mayor Garrett and the Lathrup Village City Council, we are extending our sincere appreciation for the dedicated and devoted services being performed by Oakland Community Health Network to increase awareness of substance use and the need for services.

In Witness Whereof, I have hereto set my hand and caused the Seal of the City of Lathrup Village to be affixed on this 24<sup>th</sup> day of September Two, Thousand Eighteen.

\_\_\_\_\_  
Mykale Garrett, Mayor

\_\_\_\_\_  
Bruce Kantor, Mayor Pro-Tem

\_\_\_\_\_  
Frank Brock, Council member

\_\_\_\_\_  
Ian Ferguson, Council member

\_\_\_\_\_  
Donna Stallings, Council member



A HERITAGE OF GOOD LIVING

**Dr. Sheryl L. Mitchell**

**City Administrator**

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: April 16, 2018

RE: **Consideration / Approval of I.T. Right Service Contract**

The City of Lathrup Village currently has a service agreement with I.T. Right for the repair and maintenance of computer equipment and the computer network for the Administrative offices. The Lathrup Village Police Department is interested in adding on these support services for their computers and network as well.

The services include remote backup. The cost for the combined services is \$8,835.00, which reflects a savings of \$465.00. The Agreement is effective for a period of 1-year. Either party may terminate the contract with 30 days notice.

**Suggested Motion:**

To approve the I.T. Right Service Contract in the amount of \$8,835.00.

# I.T. Right Service Contract

PROPOSAL FOR SERVICES

BOX 160 BATH MI 48808 \* 1.855.ITRIGHT

I.T. Right, PO Box 160 Bath MI 48808

This Agreement is made effective as of \_\_\_\_\_, by and between **Lathrup Village**, and **I.T. Right** of 5815 East Clark Road, Bath Michigan 48808.

In this Agreement, the party who is contracting to receive services shall be referred to as "The Client", and the party who will be providing the services shall be referred to as "I.T. RIGHT". I.T. RIGHT has a background in Computer technology and is willing to provide services to The Client based on this background. The Client desires to have services provided by I.T. RIGHT.

Therefore, the parties agree as follows:

- 1. DESCRIPTION OF SERVICES.** Beginning on \_\_\_\_\_ I.T. RIGHT will provide the following services (collectively, the "Services"): Repair and maintenance of computer equipment and the computer network. This includes the existing computers and related network equipment within the client's office.
- 2. SERVICES NOT COVERED.** I.T. Right reserves the right to charge an hourly rate for labor related to the design and implementation of new equipment/technologies. Client will be notified ahead of time of any extra charges involved before the work is started. Client will be responsible for the purchase of any hardware or software items. Replacement of Servers, and Wiring services are considered new technology, are not covered under this contract and will be billed separately.
- 3. PAYMENT.** The Client will pay a fee to I.T. RIGHT for the Services in the amount of **\$8,835.00**. This fee shall be payable within 30 days unless otherwise notated in this document.
- 4. PERFORMANCE OF SERVICES.** I.T. RIGHT shall determine the manner in which the Services are to be performed and the specific hours to be worked by I.T. RIGHT. The Client will rely on I.T. RIGHT to work as many hours as may be reasonably necessary to fulfill I.T. RIGHT's obligations under this Agreement.
- 5. THIS SECTION INTENTIONALLY LEFT BLANK.**
- 6. NEW PROJECT APPROVAL.** I.T. RIGHT and The Client recognize that I.T. RIGHT's Services will include working on various projects for The Client. I.T. RIGHT shall obtain the approval of The Client prior to the commencement of a new project.
- 7. TERM/TERMINATION.** This Agreement shall be effective for a period of 1 year. Either party reserves the right to terminate this contract at any time provided 30 days' notice is given. The remaining time will be prorated and paid to the client.
- 8. EMPLOYEES.** I.T. RIGHT's employees, if any, who perform services for The Client under this Agreement shall also be bound by the provisions of this Agreement.



9. **NOTICES.** All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

**Service contract:**

If for The Client:

Lathrup Village  
27400 Southfield Road  
48076 Lathrup Village  
United States

If for I.T. RIGHT:

I.T. Right  
Dan Eggleston  
5815 East Clark Road Suite G  
Bath Michigan 48808

10. **ENTIRE AGREEMENT.** This Agreement contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

11. **AMENDMENT.** This Agreement may be modified or amended if the amendment is made in writing and is signed by both parties.

12. **APPLICABLE LAW.** The laws of the State of Michigan shall govern this Agreement.

Party receiving services: **Lathrup Village**

Accepted By: \_\_\_\_\_

Title: \_\_\_\_\_

Party providing services: I.T. Right

Proposed By \_\_\_\_\_

Dan Eggleston, Director of Information Technology



# Appendix A QUOTE

 <b style="font-size: 1.2em;">I.T. RIGHT</b> <i>Information Technology Solutions that Work for Local Government</i>	<b>QUOTE #</b>	ITRQ12129
	<b>DATE</b>	8/20/2018

TO Sheryl Mitchell  
 Lathrup Village  
 27400 Southfield Road  
 48076 Lathrup Village  
 United States  
 Phone: 248-663-6025

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
mallen			

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	Lathrup Village Police Department		
1	Unlimited Annual Labor Service Contract Bundle	\$5,000.00	\$5,000.00
	Additional Services Included:		
	Managed Anti-virus		
	Workstation Proactive Performance Monitoring, Patch Management, Scheduled Maintenance, Predictive Hardware Failure, and Intrusion Detection.		
	Server Proactive Performance Monitoring, Patch Management, Scheduled Maintenance, Predictive Hardware Failure, Health Checks, and Intrusion Detection.		
	Remote Backup		
	Lathrup Village		
1	Unlimited Annual Labor Service Contract Bundle	\$3,000.00	\$3,000.00

I.T. Right, PO Box 160 Bath MI 48808

**I.T. RIGHT SERVICE CONTRACT**

	Managed Anti-virus	\$300.00	\$300.00
	Workstation - Proactive Performance Monitoring, Patch Management, Predictive Hardware Failure, Intrusion Detection.	\$300.00	\$300.00
	Server - Proactive Performance Monitoring, Patch Management, Predictive Hardware Failure, Health Checks, Intrusion Detection.	\$200.00	\$200.00
1	Remote Backup	\$500.00	\$500.00
	Running SubTotal		\$9,300.00
	5% Discount		-\$465.00

**Thank You For Your Business!**

<b>SUBTOTAL</b>	\$8,835.00
<b>SALES TAX</b>	\$0.00
<b>TOTAL</b>	\$8,835.00



A HERITAGE OF GOOD LIVING

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**City Administrator**

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: April 16, 2018

RE: **Item 10.E – Consideration/Approval of Prosper Magazine Ad**

Prosper Magazine is a collaboration between Oakland County and Hour Media to promote the area. Last year, the city obtained a Community Profile page in the publication. The cost for inclusion in the 2019 edition is \$1,750.

**Suggested Motion:**

To approve the Community Profile insert in the Prosper Magazine for the amount of \$1,750 and authorize the City Administrator to work with the representative on the content.

# PROSPER<sup>®</sup>

## 2018 Sponsorship Opportunities

OAKLAND COUNTY MICHIGAN

2014

OAKLAND COUNTY MICHIGAN  
PROSPER

OAKLAND COUNTY MICHIGAN  
PROSPER

OAKLAND COUNTY MICHIGAN  
PROSPER

ATLANTIC OCEAN  
LIVE | WORK | PLAY

2017

DRIVING THE  
ECONOMY  
OAKLAND COUNTY IS  
A BEACON OF PROSPERITY  
THE PLACES  
WE LIVE  
15 VIEWS: A PHOTO ESSAY  
GLOBAL  
CONNECTIONS  
AN INTERNATIONAL HUB  
IN THE MIDWEST

GOING UP  
THE SKY'S THE LIMIT IN  
OAKLAND COUNTY

2015



L. BROOKS PATTERSON, OAKLAND COUNTY EXECUTIVE

Dear Friends:  
I hope you've seen Oakland County's PROSPER 2017 magazine. Containing more than 100 pages, I believe it is the best magazine we've ever produced. PROSPER tells the Oakland County story through interesting features about our people, businesses and places. A 16-page section of custom photography gives a colorful snapshot of this place we call home. Our collaboration with Hour Media – the creators of *Hour Detroit*, *DBusiness* and other popular magazines – was a huge success. Repeat orders are telling us many of you like the magazine too.

Planning is now underway for PROSPER 2018 and we hope you'll consider becoming a key sponsor. Nearly 40 million people will have access to PROSPER 2018 through Detroit Metropolitan and Flint's Bishop International airports, area hotels, libraries and various other local distribution points in Southeast Michigan, including Department of Transportation Travel Centers throughout Michigan. The magazine is an integral part of our business development presentations to company executives from around the country and around the world. PROSPER has already been to Europe, the Middle East and Asia with our business development team.

Your participation in PROSPER helps us expand the message about the great resources and opportunities here. We feature the wonderful walkable communities that make our county such an attractive place to live, work and play. And of course, we highlight the amazing technology that is being created here every day as part of our Medical Main Street life science and tech248 initiatives.

We continue to work diligently to increase business activity in Oakland County and the region and we need your help. We hope you'll join us in PROSPER 2018.

Sincerely,

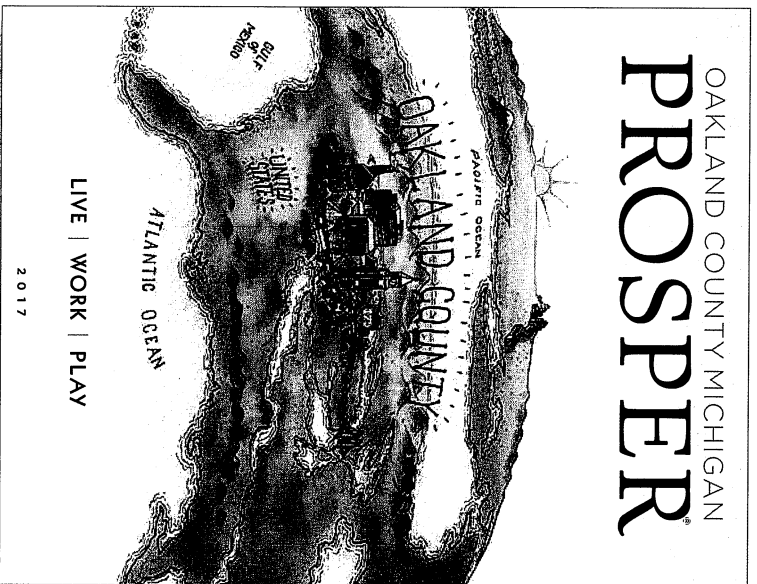
L. Brooks Patterson  
Oakland County Executive



EXECUTIVE OFFICE BUILDING 41 WEST • 2100 PONTIAC LAKE ROAD, DEPT 409 • WATERFORD, MI 48328-0409 • (248) 858-0480 • FAX (248) 452-9215

PUBLISHING PARTNER / HOUR MEDIA LLC  
5750 NEW KING DRIVE, STE. 100 TROY, MI 48098  
TELEPHONE: 248.691.1800 / FAX: 248.691.4531

# TELLING OAKLAND COUNTY'S STORY



**PROSPER MAGAZINE PROMOTES OAKLAND COUNTY AS THE ULTIMATE PLACE TO LIVE, WORK, PLAY, AND LEARN IN MICHIGAN.**

PROSPER accomplishes this by showcasing Oakland County's outstanding quality of life, communities, and the leading businesses, organizations, and educational institutions located within its borders.

Produced in partnership with Hour Media — publisher of the No. 1 city magazine in the country, *Hour Detroit*, and the No. 1 regional business magazine in the country, *DBusiness*\* — PROSPER's high-impact graphics and high-quality production values will grab the attention of the target audience and make a powerful statement about Oakland County and the businesses and organizations profiled.

\*Sources: City & Regional Magazine Association, Alliance of Area Business Publications





# DISTRIBUTION

75,000

Circulation

225,000

Readership

# annual

Frequency

12/2017

Publication Date



## DISTRIBUTED AT:

- Kiosks and travelers aid desks at Detroit Metro Airport, Flint Bishop Airport and Cobo Center (40 million visitors annually)
- All Oakland County libraries
- Select business-friendly Oakland County hotels
- Michigan Welcome Centers
- Executive suites at the Palace of Auburn Hills
- New resident and business welcome packers delivered by the Oakland Chamber Network and all of the sponsoring Oakland County cities, villages, and townships
- Special events such as Woodward Dream Cruise, Arts Bears & Eats, Brooksie Way Half Marathon, and others
- Online at [oaklandcountyprosper.com](http://oaklandcountyprosper.com)

# SPONSORSHIP OPPORTUNITIES

# Community

Oakland County cities, villages and townships have the opportunity to tell their story within the pages of PROSPER by sponsoring a Community Profile to run in the Community section of the magazine.

Added value: All sponsors will receive a link to their websites from the digital edition of PROSPER.

**1-PAGE COMMUNITY PROFILE: \$1,750**  
300-word article about your community and up to 3 photographs.

**2-PAGE COMMUNITY PROFILE: \$3,150**  
600-word article about your community, up to 6 photographs.

(Editing support for your 1-page or 2-page profile is included. Photography is additional, to be estimated in writing in advance.)

**VIDEO OPTION: \$500**  
Enhance your presence in the Digital Edition of PROSPER by furnishing your own Flash video!

**DEADLINES:**  
Space and Materials: November 9, 2017



**CITY OF FARMINGTON HILLS**

Having been the first of its kind in the state, Farmington Hills is a city that has a rich history and a vibrant future. The city is known for its beautiful parks, excellent schools, and a strong sense of community. Farmington Hills is a city that is always growing and improving, and we are proud to be a part of it.



**CITY OF FARMINGTON & DOWNTOWN FARMINGTON**

The City of Farmington and Downtown Farmington are proud to be a part of the Farmington Hills community. We are committed to providing our residents with the highest quality of life, and we are always looking for ways to improve our community. Farmington Hills is a city that is always growing and improving, and we are proud to be a part of it.



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**LYON Township**

**HONORING YESTERDAY, BUILDING TOMORROW.**

LYON Township is a vibrant and growing community. We are proud to be a part of the Lyon Township community. We are committed to providing our residents with the highest quality of life, and we are always looking for ways to improve our community. Lyon Township is a city that is always growing and improving, and we are proud to be a part of it.



**FAST FACTS**

Location: Corner of Southline and  
Highway 10  
Population: 18,000  
Known for: Beautiful greenery, scenic views, and excellent schools.  
Contact: 248-575-2500 / [www.lyontownship.com](http://www.lyontownship.com)

OAKLAND COUNTY MICHIGAN  
**PROSPER**

**2018 SPONSORSHIP COMMITMENT FORM**

**CITY, VILLAGE, TOWNSHIP INFORMATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

CLIENT CONTACT: \_\_\_\_\_

PHONE: [ ] \_\_\_\_\_ FAX: [ ] \_\_\_\_\_

E-MAIL: \_\_\_\_\_

**2018 EDITION (PUBLISHES IN DECEMBER 2017)**

**COMMUNITY PROFILE**

Please Select Size:

2-Page Spread

Full Page

Video (client-supplied)

**DEADLINES**

Close Date: 11/9/2017

Material Due: 11/9/2017

Net Cost: \$ \_\_\_\_\_

**PLEASE SHIP MATERIALS TO:**

*Prosper Magazine*

ATTN: Advertising Coordinator

Hour Custom Publishing

5750 New King Drive, Ste. 100, Troy, MI 48068

Phone: 248.691.1800 ext. 133

Fax: 248.691.4531

email: sfarnum@hourdetroit.com

Additional Production Charges: \$ \_\_\_\_\_

Contract Total: \$ \_\_\_\_\_

NOTES: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE/DATE: \_\_\_\_\_

A Finance Service Charge of 1.5% per month will be charged to all invoice amounts not paid within 30 days from the invoice date. No advertising cancellations will be accepted after the published ad close date. Any materials submitted that do not conform to material specifications are subject to additional charges. Advertiser agrees to all terms and conditions as stated in the sponsorship kit.

# TERMS AND CONDITIONS

- A. HOUR Media reserves the right at its absolute discretion and at any time to cancel any advertising order or reject any advertising copy, whether or not the same has already been acknowledged and/or previously published. In the event of such cancellation or rejection by HOUR Media, advertising already run shall be paid for at the rate that would apply if the entire order were published. In addition, Publisher reserves the right to remove from selected copies of HOUR Media advertisements containing matter the subscribers have deemed objectionable. Cancellation of any portion of any advertising order or contract by or on behalf of the Advertiser or failure to have published the specified number of pages automatically nullifies any rate discount, including for previously published advertisements, and may result in a short-rate. In such event, Advertiser and/or Agency must reimburse HOUR Media for the short-rate within 30 days of invoice therefore.
- B. Orders that contain rates that vary from rates herein or not specified on a valid contract as deemed by HOUR Media shall not be binding and may be inserted and charged for at the actual schedule of rates.
- C. Advertisements that simulate editorial content must be clearly defined and labeled ADVERTISEMENT, and HOUR Media may in its own discretion so label such copy.
- D. Orders for advertising containing restrictions or specifying positions or other requirements may be accepted and inserted but such restrictions or specifications are at HOUR Media's sole discretion.
- E. Inserts: (1) A copy of any furnished insert must be submitted to HOUR Media prior to printing of the insert. (2) HOUR Media is not responsible for errors or omissions in, or the production quality of, furnished inserts. (3) Advertiser and/or Agency shall be responsible for any additional charges incurred by HOUR Media arising out of Advertiser and/or Agency's failure to deliver furnished inserts pursuant to HOUR Media's specifications. (4) In the event that HOUR Media is unable to publish the furnished insert as a result of such failure to comply, Advertiser and/or Agency shall remain liable for the space cost of such insert.
- F. The Advertiser and its Agency, if there be one, each represents that it is fully authorized and licensed to use all materials within or related to advertising placed in HOUR Media. As part of the consideration and to induce HOUR Media to publish such advertisement, the Advertiser and/or Agency agrees to indemnify and save harmless HOUR Media and its employees and representatives against any and all claims, errors, omissions, liability, loss, damage and expense of any nature, including attorney's fees, arising out of the copying, printing, publishing, distribution or transmission of such advertisement.
- G. If an order is placed by an Agency on behalf of the Advertiser, such Agency warrants and represents that it has full right and authority to place such order on behalf of the Advertiser and that the contract will be binding on both Advertiser and Agency.
- H. The Advertiser and its Agency, if there be one, agree to be jointly and severally liable for the payment of all bills and charges incurred. Advertiser authorizes HOUR Media, and its election, to tender any bill to the Agency, and such tender shall constitute due notice to Advertiser of the bill and such manner of billing shall in no way impair or limit the joint and several liability of Advertiser and

Agency. Payment by Advertiser to Agency shall not discharge Advertiser's liability to HOUR Media. The rights of HOUR Media shall in no way be affected by any dispute or claim between Advertiser and Agency.

- I. The Advertiser or Agency may only use the advertising space provided for the purpose for which that space was originally provided by HOUR Media.
  - J. Orders for cover and center spread positions are non-cancelable 15 days prior to the space closing date. Supplied inserts are non-cancelable 60 days prior to the space closing date.
  - K. Advertiser and/or Agency agrees to reimburse HOUR Media for its attorney fees and court costs in collecting any unpaid charge or portion of the charge for advertisement.
  - L. Advertiser and/or Agency agrees that any advertisement published in HOUR Media may, at the Publisher's option, be included in all media, whether now or in existence or hereafter developed, in which the issue containing the advertisement is published, reproduced, distributed, displayed, performed or transmitted, in whole or in part.
  - M. All payment is due with order unless credit is established with HOUR Media, in which case payment is due upon invoice. All advertisers that are required to supply a credit card to guarantee payment will have their credit card charged if payment is not received within 10 days of invoice date. If an Advertiser's account is 31 days or more delinquent, any contracted advertising will be put in a hold status until required payment is received. A finance charge of 1.5% per month will be charged to all invoice amounts not paid within 30 days of invoice date and collection procedures will occur.
  - N. The Advertiser/Agency is responsible for submitting complete advertising materials that conform to HOUR Media's proper specifications by the published materials deadline date, or HOUR Media reserves the right to publish the most recent in house advertising materials.
  - O. The foregoing terms and conditions shall govern the relationship between HOUR Media and the Advertiser and/or Agency. HOUR Media has not made any representations to Advertiser or Agency that are not contained herein. No waiver, alteration, modification or cancellation of any of the provisions of this Agreement shall be binding unless expressly agreed to by both parties in writing.
- Advertiser/Agency \_\_\_\_\_
- Date \_\_\_\_\_



PUBLISHING PARTNER / HOUR MEDIA LLC  
5750 NEW KING DRIVE, STE. 100 TROY, MI 48098  
TELEPHONE: 248.691.1800 / FAX: 248.691.4531

# DIGITAL AD SPECIFICATIONS

Prosper Magazine is assembled digital direct-to-plate. Film negatives are not accepted.

## ASSEMBLY GUIDELINES

- Create ad at 100% of final print size.
- Preferred file format is a "press ready" PDF. When distilling PostScript Files be sure all fonts are embedded and set your Distiller job options to the "press" setting. PDF files saved directly from InDesign should also use the "press" job option.
- If sending a flattened/locked file, such as a PDF, be aware that any changes are subject to additional production costs.
- We accept files created using Adobe InDesign, Illustrator and Photoshop. When submitting a InDesign document please also include a "press ready" PDF. Corel, Quark, Microsoft Office or Publisher documents are not accepted. Include all fonts (screen & printer) and graphic files used in layouts.
- All graphics must be saved as CMYK. Acceptable graphic file formats are EPS, TIFF or PDF. Flatten all layered Photoshop files and outline fonts on Illustrator files. Do not compress with LZW encoding.
- Cross platform CD-R/DVD are the only acceptable media formats.

## MECHANICAL GUIDELINES

- Publications print at 150 lpi. Raster image resolution should be a minimum 300 dpi. Linework should be set to a minimum of 1200 dpi.
- Full page bleed 8.625" x 11.125", full page spread 17" x 11.125". Pull all bleeds, a minimum of 1/8" (.125) further than the trim size. Fractional ads cannot bleed.
- TAC (Total Area Coverage) not to exceed 300%.
- Unless special ordering an additional color, all spot or Pantone specified colors should be converted to process (CMYK) color.

## REQUIRED PROOFS

A contract color proof is required with every ad. If acceptable proof is not provided, color consistency will not be guaranteed. Acceptable contract proofs include Kodak Approvals, FUJI Pictro or Veris, Epson Stylus Pro or Matchprint Digital Proof. For a list of additional SWOP certified proofs please visit [www.swop.org](http://www.swop.org). Files that do not follow these guidelines will be returned or correction. No exceptions.

## SHIP MATERIALS TO:

Prosper Magazine  
Attn: Advertising Coordinator  
5750 New King Drive, Ste. 100,  
Troy, MI 48098  
248.691.1800 ext. 133

## OR EMAIL TO:

[sfarnum@hourdetroit.com](mailto:sfarnum@hourdetroit.com)

## SPECIFICATIONS

Trim Size:.....8.375" x 10.875"  
Bleed Size:.....8.625" x 11.125"  
(Trim size plus .125" all the way around.  
Bleeds are accepted on full-page ads only.)  
Live Area: .....7.875" x 9.875"

## PRODUCTION CHARGES

Typesetting and Design: \$200/hour  
Retouching: \$200/hour  
Additions/Corrections after Due Date: \$50/change

## INSERTS/BIND-INS

Advertising inserts and special bind-ins are accepted pending approval. Please contact your sales representative.





**Dr. Sheryl L. Mitchell**

**City Administrator**

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

**COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: April 16, 2018

RE: **Item 10.F – 1st Reading of An Ordinance To Amend Chapter 54, Solid Waste, Amending Article II, Collection And Disposal, Sec. 54-32, Preparation Of Solid Waste Materials**

This is the first reading of an amendment to the Solid Waste Ordinance to require residents and businesses to place garbage in an appropriate container.

**Suggested Motion:**

**Approve the First Reading of an Ordinance To Amend Chapter 54, Solid Waste, Amending Article II, Collection And Disposal, Sec. 54-32, Preparation Of Solid Waste Materials**

ORDINANCE NO. \_\_\_\_-18

CITY OF LATHRUP VILLAGE

OAKLAND COUNTY, MICHIGAN

**AN ORDINANCE TO AMEND CHAPTER 54, SOLID WASTE, AMENDING ARTICLE II, COLLECTION AND DISPOSAL, SEC. 54-32, PREPARATION OF SOLID WASTE MATERIALS.**

**THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:**

**Section 1 of Ordinance. Amendment of Section 54-32**

Chapter 54 Solid Waste, Article II, Collection and Disposal, Section 54-32 preparation of Solid Waste is hereby amended to read as follows:

**Sec. 54-32. - Preparation of solid waste materials.**

- a) *Solid waste collection.* Such solid waste collection items as the city of its solid waste collector agree to collect and dispose of are to be placed at the roadside on the day designated by the City for such pickup.
- b) *Refuse collection.* Refuse for collection shall be placed at the curb on a specified day per week for 52 weeks per year. Refuse must be placed in an eligible refuse service unit which is a 35-gallon maximum capacity watertight container of substantial construction with tight fitting lids and lifting handles or a refuse storage container means a 96 gallon wheeled container for the storage of refuse which is capable of being mechanically dumped into a refuse transporting unit. Refuse storage containers must be purchased from Tringali Sanitation or the current waste collection entity. No container and its contents can weigh over 60 pounds except refuse storage containers. No single piece of refuse can be collected if it weighs over 60 pounds, except bulky waste items.
- c) *Refuse outside nonresidential building.* Whenever refuse storage containers are used, and in all instances where there is storage or accumulation of refuse on other than residential premises, all refuse stored or accumulated outside of a building shall be stored or accumulated only in the refuse storage containers or the strong metal containers, as the case may be, with covers in place at all times except when refuse is being deposited or removed.
- d) *Residential bulky waste.* Residential bulky waste is included as part of the weekly residential curbside refuse collection. Such waste shall not be more than four feet in length and such other limitations as defined by SOCRRA. Residential bulky waste shall be picked up on a weekly basis.
- e) *Dual-stream recyclables.* Dual-stream recyclables shall be collected and placed at the curb on a weekly basis, 52 weeks per year. No recyclable container shall

weight more than 60 pounds. Dual-stream recyclables set out beside the container in addition to the container shall not exceed 60 pounds.

- f) *Yard waste collection.* Yard waste collection shall be placed at the curb on a weekly basis, but limited to 37 weeks per year from the first Monday in April through the third Friday in December. Yard waste shall be placed at the curb in a 10- to 35-gallon refuse can marked with a "yard waste" sticker or a 30 gallon paper yard waste bag weighing no more than 50 pounds. Brush (defined as being less than two inches in diameter and less than four feet long) bundled with twine may also be placed at the curb for collection.
- g) *Bulky scrap metal collection.* Bulky scrap metal collection shall be placed at the curb for collection on the usual day of pickup, during the week, 52 weeks per year. Bulky scrap metal waste shall not be mixed with any other refuse at any time.
- h) *Placement at curb.* All solid waste shall be stored inside a building or in an inconspicuous location on private property not exposed to public view until the collection date designated by the city for collection. After 4:00 p.m. of the day before collection, properly prepared solid waste may be placed at the curbside for pickup.
- i) *Other waste materials.* The city does not ordinarily provide for collection and disposal service for compost materials, grass clippings, construction waste or hazardous waste or household hazardous waste. A person desiring to have such material and any other waste collected and disposed of, shall make private arrangements. All such collection and disposal operations must comply with all city ordinances as well as state and federal laws relating to such operations.

**Section 2 of Ordinance. Repealer.**

This ordinance repeals any ordinances in conflict thereof.

**Section 3 of Ordinance. Severability.**

If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional, such decisions shall not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance, and each section, subsection, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional.

**Section 4 of Ordinance. Savings Clause.**

Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of



this ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this ordinance.

**Section 5 of Ordinance. Publication and Effective Date.**

This ordinance shall be effective upon publication. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

**Section 6 of Ordinance. Adoption.**

That this ordinance was duly adopted by the City of Lathrup Village City Council at its regular meeting called and held on \_\_\_\_\_, 2018 and was ordered given publication in the manner required by law.

CITY OF LATHRUP VILLAGE

\_\_\_\_\_  
YVETTE TALLEY, City Clerk

Introduction Date: September 24, 2018

Adoption Date: \_\_\_\_\_, 2018

Publication Date: \_\_\_\_\_, 2018

Effective Date: \_\_\_\_\_, 2018



A HERITAGE OF GOOD LIVING

## **Dr. Sheryl L. Mitchell**

**City Administrator**

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

### **COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members

FR: Sheryl L. Mitchell, City Administrator

DA: April 16, 2018

RE: **Item 10.G – Ballot for 2019 Michigan Municipal League Liability & Property Pool Directors**

There are two (2) director positions up for election to the Michigan Municipal League Liability & Property Pool. Two (2) incumbent Directors have agreed to seek re-election:

Robert Clark, Mayor, City of Monroe

Paula Zelenko, Mayor, City of Burton

There is also an option to write in the name of one or more candidates.

The action of the governing body (City Council) is required to cast a ballot.

### **Suggested Motion:**

To authorize and cast its vote for the following persons to serve as Director of the Michigan Municipal League Liability and Property Pool:

Robert Clark, Mayor, City of Monroe

Paula Zelenko, Mayor, City of Burton

And, instruct the City Clerk to submit the ballot on behalf of the City of Lathrup Village.

to	Members of the MML Liability and Property Pool	from	Michael J. Forster, Pool Administrator
cc		date	September 10, 2018
		subject	2019 Pool Director Election

Dear Pool Member:

Enclosed is your ballot for this year's Board of Directors election. Two (2) incumbent Directors have agreed to seek re-election. You also may write in one or more candidates if you wish.

A brief biographical sketch of each candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than November 9. You may also submit your ballot online by going to [www.mml.org](http://www.mml.org). Click on *Insurance*, then *Liability and Property Pool*; the official ballot is located in the left navigation bar under *Online Forms*.

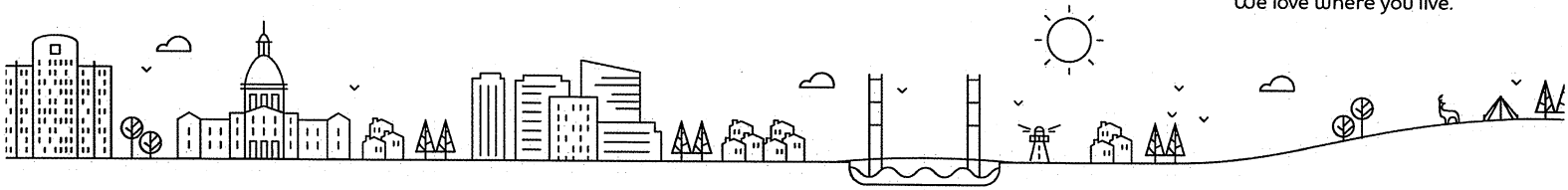
The MML Liability & Property Pool is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Pool, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster  
Pool Administrator

We love where you live.



THE CANDIDATES  
Three-year terms beginning January 1, 2019

*Robert Clark, Mayor, City of Monroe*



Robert has more than eight years experience as a municipal official, serving as the mayor in the City of Monroe since 2010. He is a member of the Michigan Association of Mayors. Robert retired as Major, Michigan State Police after thirty years of service. He is active in several local civic organizations, including the River Raisin National Battlefield Park Foundation and Monroe County Business Development Corporation. He also serves as First Vice-Chair for the Southeast Michigan Council of Governments (SEMCOG). Robert is seeking re-election to his third term.

*Paula Zelenko, Mayor, City of Burton*



Paula has more than twenty-one years experience as a municipal official, serving as the mayor in the City of Burton since 2010. She was a member of the Burton city council from 1991 – 2000 and 2008 – 2010. From 2001 – 2006 Paula was the 50th District State Representative. She is active in several local civic organizations. Paula is seeking re-election to her third term.

## Sheryl L. Mitchell, City Administrator

City of Lathrup Village  
27400 Southfield Road | Lathrup Village, MI 48076  
smitchell@lathrupvillage.org  
Office: 248.557.2600 x 225 | Cell: 248.520.0620

### **COUNCIL COMMUNICATION:**

TO: Mayor Garrett and City Council Members  
FR: Sheryl Mitchell, City Administrator  
DA: September 5, 2018  
RE: **City Manager Report – Week Ending September 19, 2018**

The following are highlights from this past week.

- **Food Truck Friday-** has ended early due to lack of participation.
- **Farmer's Market** – the last date will be Wednesday, Sept. 25<sup>th</sup>.
- **Monday, Oct. 8<sup>th</sup> – Meeting with Southfield School Board** at the Mint in the Michigan First Conference Center. Dinner at 5:45pm and meeting at 6:30pm.
- **Fire damage – 18140 Lincoln** –The property is scheduled for demolition next week. The plans are to have a new home built on the site.
- **Oakland University** –\_met with Professor from Oakland University's Political Science Department to discuss starting an internship program with the City of Lathrup Village.
- **Staff Offices** – Arron Carlton (Accounts Payable/Utility Billing) has moved to Ken's former office. Molly Tamsen (Recreation) has moved to the 1<sup>st</sup> floor in Arron's former office. The EDC office has been moved upstairs. Molly is handling reservations for the rooms and parks. Also, working on updating the rental policies.
- **Shred Day-** Council Member Stallings and AARP hosted the 3<sup>rd</sup> Annual Shred Day on Saturday, there was a great turnout.
- **Michigan First Credit Union** – held their official ribbon cutting of "The Mint" the new addition of a conference center. It is a state-of-the-art facility and will be a tremendous new venue in Lathrup Village.
- **LV65** –65<sup>th</sup> Birthday Celebration for Lathrup Village was a lot of fun. We had great response for sponsorships. The event sponsor was Michigan First, which donated \$10,000. There are a lot of commemorative t-shirts and lapel pins left, they are on sale (while supplies last) – buy a pin for \$5 and get a free t-shirt. Special thanks to everyone who participated in making the weekend of events successful.
- **Oakland County Managers Association** – held a meeting on Sept. 11. The guest speaker was Kathleen Lomako, Executive Director. Tim Prast and I will be attending the SEMCOG Winter Maintenance Workshop on Sept. 26<sup>th</sup>.
- **MML Conference** - Is Sept. 19 – 22 in Grand Rapids. I have been invited to be a part of a Townhall Live panel discussion on Thursday, Sept. 20<sup>th</sup> from 11am-12:15pm on "Bridging the Gap Between Local and State Government". I will be attending and out of the office on Thursday, Sept. 20 and Friday, Sept. 21.